

Delta Sigma Theta Sorority, Inc.
Inkster Alumnae Chapter • General Body Meeting Minutes
Saturday, September 26, 2020

CALL TO ORDER

Meeting called to order at 11:00am by Soror President Kennetha Mentor

Agenda and Minutes

- Soror Phyllis Martin motioned to accept the September's board meeting agenda; seconded by Soror Alisa Smith Unanimous approval. Motion carried.
- June's meeting minutes were approved as distributed.

COMMUNICATIONS: Soror Alisa Smith

- ▶ **National Mail:** N/A
- ▶ **Regional Mail:** N/A
- ▶ **General Mail:**
 - Chapter membership dues
- ▶ **Committee Mail:**
 - Chapter Roundup payments
- ▶ **Other Correspondences:**
- ▶ English Garden statement
- ▶ Chase Statement
- ▶ **Thank you cards from Sorors:**
 - Rosalyn Bilberry
 - Eunice Willis
 - Cynthia Patton-Johnson
 - Alisa Smith
 - Corell Jones
- ▶ **Financial:** N/A
- ▶ **Events:** N/A

TREASURER'S REPORT / FINANCIAL SECRETARY: Soror Wenonah Handschu and Larissa Barclay-Abrams:

- ▶ 2020-2021 Sorority Year Financial Recap
 - General Checking Balance (as of 08/2020) \$83,968.00
 - Total Receipts (June & Aug : all accounts) \$14,719.92
 - Total Expenses (July & Aug: all accounts) \$7,992.39
 - Total Difference (all accounts) \$0.16
- ▶ Total Financial Members (as of 9/26/2020) 105

Notes:

- Please check the Crimson Cabinet to download updated financial forms.
- All forms are now 100% fillable and located in the Crimson Cabinet under IAC Chair/Committee Resources.
- Requests on old forms will be returned for resubmission using the current form.
- Chairs are required to submit a completed Event Budget Form within 30 days of the event. This is required for events that incur expenses and/or receive receipts.

Proposed Budget Changes

Δ 2020-21 Local Dues	Δ \$16,330.74
Δ Carry-over	Δ + \$20,277.97

Δ **Total Budget**

Δ = **\$36,608.71**

Motion: To accept the proposed budget changes for September.

Moved by Soror Larissa Barclay-Abrams and second by Soror Handschu . Unanimous approval. Motion carried.

ADMINISTRATION: Soror President Dr. Kennetha Mentor

- **LOCAL UPDATES**
- Welcome Back, SORORS!
- Congratulations IAC! We are in compliance and ready to move forward.
- Midwest Regional Conference Updates.-July 2020. Congratulations to Economic Development for winning 3rd Place for their collaborative efforts with Physical and Mental Health and Collegiate Connection Committee. Congratulations to Soror Shareia Carter for being part of the inaugural class of Delta Pearls. Congratulations Sorors!!!
- Per Grand Chapter-Political Awareness and Involvement Committee is now Social Action Committee
- Saturday, August 22nd—Leadership Day
- Soror Melissa Crumbey is our new Delta GEMS Chair. Soror Lisa Harrington Shorter is our new ERT Chair. Soror Patty Hines is our new International Awareness Chair. Soror Latanya Beanum is our new Scholarship Chair. Soror Tracee Patterson is our new Co-Chair for Collegiate Connection. Soror Carolyn Kimbrough is our new Co-chair for Housing and Properties. Soror Sheron Williams is our new Co-chair for NPHC. Soror Shai Boyd-James will assist Soror Angela Thomas-Jack with the Chaplain duties. Soror Rolanda Davis and Soror Helena Williams have been appointed to the Nominating Committee. Thank you Sorors for answering the call and working A.N.G.L.E.S.!
- Executive Board voted to TABLE MIT Vote for September 2020 until September 2021 since we are in the middle of MIT for Fall 2020.
- Please Note: Next Executive Board meeting will be Wednesday, October 7, 2020 at 6pm due to our MIT activities.
- Committee Chairs-there will be NO incomplete events on the Sorority Calendar. Please include: event, date, time, location, and audience. Also, per Grand Chapter ALL events must be **VIRTUAL** until otherwise directed-see email sent on September 4, 2020.
- Committee Chairs-Do you have access to your IAC email?
- Financial-Check requests can be completed via the Crimson Cabinet on a fillable form. Due to Covid-19, the Financial Team will meet only once a month prior to Eboard. Please submit all check requests no later than the end of the month to be processed at the upcoming Financial Team meeting. Thank you for your understanding
- Monthly Chapter Meeting Location: Saturday, September 26, 2020 via Zoom. Sisterhood Hour 10 a.m.; Chapter Meeting at 11am. Suggested Attire is all Black.
- New for 2020-2021-Recognition of IAC Essential Sorors-September Recognition is Soror Antoinette Byrd-Carr. Congratulations and Thank you Soror Byrd-Carr!!!

REGIONAL

- ▶ Mighty Midwest Region News-Sorors, you should be receiving this communication directly from the Regional Director. If you are not receiving this communication via email, please make sure your email is accurate in the Red Zone.
- ▶ Newly re-elected and elected officers: Sarahjini Nunn Spencer, Regional Director; Jamiya Smith, Regional Representative
- ▶ Congratulations to Soror Jenita Moore, who is serving her 2nd term as MI State Coordinator!
- ▶ Congratulations to Soror Angela Thomas-Jack has been selected to serve as a DID Trainer for the State of Michigan!

NATIONAL

- ▶ All in-person chapter engagement is prohibited-per Grand Chapter.
- ▶ Membership Intake activities will be conducted in a virtual format.
- ▶ As it relates to Social Action-In your individual capacity as a member of Delta Sigma Theta you may personally choose to:
 - Serve as a poll worker or election judge/monitor
 - Wear your letters when participating in a peaceful protest that does not include civil disobedience

PROGRAM PLANNING: Soror Juanita Bell

- ▶ **PAST EVENTS**
- ▶ **Midwest Regional Award:** IAC was the 3rd place winner for “Secure the Bag Secure the Mind” Congratulations Economic Development: Alicia Shivers (Chair) in collaboration with Physical and Mental Health

- ▶ Leadership day was a success. We discussed roles, responsibilities, communication requirements and connecting with our community virtually. Reaching our community is important and sometimes challenging as most of our attendees have been interested ladies. We must think of new and creative ways to engage with our community both in person and VIRTUALLY!
- ▶ Churches Youth and Family Services
- ▶ Schools Senior Homes/Facilities
- ▶ Organizations Libraries
- ▶ Local businesses City Hall/Government Agencies
- ▶ Recreation Centers Chamber of Commerce
- ▶ **Chapter Awards were delivered August 22, 2020:**
 - **Soror of the year:** Angela Jack
 - **Committee of the year:** Physical and Mental Health Antionette Byrd-Carr Chair
 - **Delta DEAR of the year:** Michelle Nelms
- ▶ IAC 2020-2021 Calendar was updated to reflect virtual programming and was sent to the Midwest Region on August 31, 2020.
- ▶ **ACTION ITEM: VOTE PPD 2020 – 2021 Inkster Alumnae Chapter Calendar**
- Motion to adopt the 2020-2021 IAC Calendar as submitted: by Soror Juanita Bell/ 2nd: Soror Alisa Smith**
 - ▶ Chairs, please review the calendar and submit any virtual updates to 1stvp@inksterdeltas.org by September 30th so I can have it updated prior to next e-board
 - ▶ Risk Management Training: Sorors and Parent Volunteers Sunday September 13, 2020. We had 17 Sorors in attendance and 13 Parent Volunteers attend

UPCOMING EVENTS

- ▶ Midwest Impact Day of Service “Secure the Mind Part II a virtual forum on Mental Health”
 - Saturday October 17, 2020
 - Time: TBD
- ▶ Risk Management Training: Sorors only (preferred) but will open to Parent Volunteers if need be.
 - Sunday October 25, 2020
 - 3:00 pm – 4:30 pm
 - Zoom link will be sent only to those who register via the Inkster website (under youth programming section)
- ▶ Committee Check Up (CCU) – Sunday prior to Eboard – Sunday October 4th 8:00 PM

MEMBERSHIP: Soror Vivian Kirkland

- ▶ **PAST EVENTS**
- ▶ V.I.R.T.U.A.L. Round Up 2020
 - 9/12/20, 11a – 1p
 - Registered IAC Sorors: 95
 - Sorors on Zoom: 80
 - THANK YOU!!
 - ▶ Round Up Committee
 - ▶ DEARS
 - ▶ Sorors who shared from their hearts
 - ▶ Conference Reflection
 - ▶ Memory of a departed Soror
 - IAC Sorors
 - ▶ Attending
 - ▶ Participating
 - ▶ After-Glow
 - Chapter President, Dr. Kennetha Mentor
- ▶ **Round Up Award Winners**
 - **Retirement**
 - ▶ Soror Patti Hines
 - **Game Winners**
 - ▶ Soror Tamara Hunter
 - ▶ Soror Paula Wiley
 - ▶ Soror Michelle Nelms

- ▶ Soror Alisa Smith
- ▶ Soror Carolyn Kimbrough
- ▶ Soror Leslie Grace
- ▶ **CARE AND CONCERN**
 - Soror Arlice Nobles lost her nephew
 - Soror June Carter and Soror LaTanya Beanum lost their cousin
 - Soror Viola Dougherty “Miss Vi” passed January 1, 2020 (IAC 15th President)

September Birthdays/Anniversary

- ▶ Soror Delmeer Oliver September 4
- ▶ Soror Vivian Kirkland September 15
- ▶ Soror Tamika Hall September 16
- ▶ Soror Angela Jack September 21
- ▶ Soror Deshawn Johnson September 21
- ▶ Soror La’Tanya Beanum September 28

SEPTEMBER ANNIVERSARIES

- ▶ Soror Onadette Coleman September 19

NEW MEMBERS

- ▶ Soror D’Amrique Justice
- ▶ Soror Jazmyn Bradford

DELTA ACADEMY: Presented by Soror Treva Smith on behalf of Soror Shareia Carter

Past Event:

- ▶ Risk Management training was held on Sunday, September 13 via Zoom

Upcoming Events

- ▶ 2nd Risk Management Training/Parent Orientation
 - October
 - Virtual (Zoom)
- ▶ Delta Academy Induction
 - Saturday, October 10, 2020 (12pm-1pm)
 - Virtual (Zoom)
- ▶ Young ladies ages 11-14 are still encouraged to apply
 - <https://forms.gle/ZduxrzUdqiPdaLeN6>

COMMITTEE MEETING INFORMATION:

- ▶ Monthly, 4th Wednesday, 8pm
 - 605-468-8003
 - Passcode: 169951

DELTA GEMS: TBD

- ▶ NO REPORT

SCHOLARSHIP & FUNDRAISING: TBD

- ▶ NO REPORT

ADS & Publicity: Soror Paula Wiley

- ▶ NO REPORT

Arts & Letters: Soror Tyara Montgomery

- ▶ NO REPORT

AUDIT: Soror Melissa Crumbley

► **PAST EVENTS**

► ***Over Summer, prior to start of Sorority Year:***

- Conducted Q4 Audit on 7/18; findings uploaded into Red Zone on 8/1
- Conducted Year-End Audit; IAR – Annual Internal Audit Report uploaded into Red Zone on 8/31
- Compliant upload of External CPA report on 8/31

► **SUMMARY AUDIT REPORT:**

- The Internal Audit Committee completed a review of the financial records of Inkster Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated for Q4, period April 1, 2020 to June 30, 2020. The review included a review of the chapter budget, 25% validation of disbursements, 50% validation of deposits, 10% validation of PayPal transactions and 100% validation of membership dues collected during the period.
- A summary of the findings is listed below. Detailed information and recommendations follow the summary remarks.
- No material loss of financial assets exists. Although internal controls are present, accurate and consistent practices throughout the audit period were not represented, which led to findings as outlined below.
- The Q4 findings are summarized as follows:
 - Bank balance & bank reconciliation differences
 - Disbursement reporting inaccuracies
 - Receipt reporting inaccuracies
 - Member dues exceptions
- All numbers have not been reconciled and balances as of June 30, 2020 are not accurately reflected in the financials. A copy of the Detailed Audit Report has been provided for the chapter's records.
- After review by the Chapter Internal Audit Committee, it has been determined that *the Chapter has satisfactory financial internal controls, but the review does not support the utilization of these controls.*

COLLEGIATE CONNECTION – Soror D'Angela Pitts

- Upcoming Event
- *This was not submitted in time for the report, in partnership with Delta Beta and Economic Development
 - Oct 19, 2020, 7:00 – 8:30pm
 - Presenter: Kendrick Sanker Financial Advisor at Northwestern Mutual
 - The request of the flyer is being sent to ICT today
- **COMMITTEE MEETING INFORMATION:**
- Collegiate Transition Taskforce Monthly 2nd Sunday 7:00 pm: Conference Call Number: 480-297-0773 Passcode: 2951838
 - September 13th
 - October 11th
 - November 8th
 - December 13th
 - January 10th
 - February 21st (moved from Valentines Day)
 - March 14th
 - April 11th
 - May 9th

INFORMATION, COMMUNICATION & TECHNOLOGY: Soror Karisha Springer-Floyd

- **No Report**

COMMUNITY SERVICE: Soror Debra Dixon

- **UPCOMING EVENTS:**
- Midwest Impact Day of Service (MIDS) October 17, 2020 from 4:00pm -6:00pm Discussing the effects of COVID-19 to the body, mind and spirit. More details will be forthcoming.
- **COMMITTEE MEETING INFORMATION:** Committee has not meet as of today's date. Conference calls will be the first Wednesday of each month @ 8:00pm.

DELTA DEARS: Soror Phyllis Martin

- **NO REPORT**

EMERGENCY RESPONSE TEAM: TBD

- **NO REPORT**

ECONOMIC DEVELOPMENT: Soror Alicia Shivers

- ▶ NO REPORT

INTERNATIONAL AWARENESS & INVOLVMENT: TBD

- ▶ NO REPORT

o

MAY WEEK: Soror Julia Pitts & Co-Chair Soror Treva Smith

- ▶ NO REPORT

PHYSICAL MENTAL & HEALTH: Soror Antoinette Byrd-Carr

- ▶ NO REPORT

POLICY & PROCEDURES: Soror Paula Wiley

- ▶ NO REPORT

SOCIAL ACTION: Presented by Kenyatta Myricks on behalf of Soror Tammy Prince

- ▶ PAST EVENTS
 - Delta Census Tuesday. We post every Tuesday something positive about the Census.
 - My Co-Chair attended 2020 Get Out The Vote & Beyond Via Zoom.
 - Attended Via Zoom Out Vote. Webinar on how to use your contacts to get people to register to vote.
 - Partnered with National Voters Registration and When We All Vote. Learning how to have a successful Voters Registration Drive Virtually.
- ▶ UPCOMING EVENTS
 - September 22 is National Voter Registration Day. We will keep people informed about information on registering to vote and about voting absentee ballot.
 - Social Action Call first Monday of every month at 7P.M. 218-895-2338 Pass Code:383133

NPHC - Soror Laurecia Smith-Witherspoon

- ▶ NO REPORT

NOMINATING: Soror Carlene Bills:

- ▶ NO REPORT

MIT: Soror Vivian Kirkland

- ▶ PAST EVENTS
- ▶ Candidate Orientation Part 2
 - Wednesday, July 29
 - Via Zoom
- ▶ CURRENT EVENTS
- ▶ Fall Membership Intake will be 100% virtual
 - Soror ICT Chair, Karisha Springer-Floyd is newest member of MC
 - All Js have been meeting with our Assisting Sorors to prepare
- ▶ PIC will be 9/20
 - All Sorors attending must have cameras on
- ▶ Calendar is in the CC
- ▶ UPCOMING EVENT:
- ▶ **Odyssey Experience:** All sorors need to register by sending an email to 2ndVP@inksterdeltas.org - even if you are listed to assist that day.
 - OE starts at 10 am we should plan to log in by 9:30 am.
 - LMOC and Madame President will meet and discuss the possibility of having a contactless gift distribution once they cross that will meet all social distancing requirements. They will advise us once a decision is made.
 - Attire for OE is Delta Casual

UNFINISHED BUSINESS:

- ▶ Nominating
 - Corresponding Secretary: Faith Ivey stepped up to the task. No floor Nominations
 - Recording Secretary: No floor Nomination
- ▶ Financial Secretary: No floor nominations

- ▶ Recording and Financial secretary positions will be appointed by the President.
 - NOTE: The duties of the Financial Secretary: the role of Member of the Minerva circle is for future MIT not the current year.

NEW BUSINESS:

N/A

Announcements:

- ▶ Soror Angela Jack - excited to welcome Soror Shai James Boyd who will assist with the chaplain role.
- ▶ She is also working to schedule a prayer call "across the state" to partner with a chapter in the West. If you have connections with a West chapter please reach out to Soror Jack.

- ▶ Soror Wenonah Handschu - Note, we have enough sorors to ensure all roles are covered. Let's not rely on the new initiates at this time. We are all capable.

- ▶ Soror Angela Jack - Willing to serve as a mentor to the Corresponding Secretary if need be and hopes others who used to hold secretary roles will assist as well.

- ▶ Soror Juanita Bell ; Newly reclaimed soror D'Amrique Justice is a pageant director and is hosting auditions on Tuesday September 29,2020 7:00 (Virtually) for an upcoming pageant for full-figured women ages 12-24 no experience necessary . if interested contact D'Amrique Justice 215-696-0156 or via email: msfullfiguredmi@gmail.com the registration fee is \$20.00.

Adjournment

Motion to adjourn meeting, Soror Handschu seconded by Soror Kimbrough. Motion carried unanimously Meeting adjourned at 12:22 pm

Minutes respectfully submitted,
Soror Delmeer Oliver