**Delta Sigma Theta Sorority, Inc.**

**Inkster Alumnae Chapter ∙ Executive Board Minutes**

**Thursday, September 9, 2021**

**CALL TO ORDER**

Meeting called to order at 6:01 PM by Soror Vivian Kirkland

Prayer by: Soror Shai James Boyd

**Agenda and Minutes**

* Soror L. Barclay Abrams motioned to accept the September 9th Executive Board Meeting Agenda, Seconded by Soror James-Boyd, with 100% approval.
* May 27th Executive Board Meeting minutes were approved as distributed.

**COMMUNICATIONS: Soror Faith Ivey**

* I. National Mail: Soror Nicole DeLoach
* II. Regional Mail: N/A
* III. General Mail: Family of the late Soror Barbara Diamond, Soror Donna Wilson, Soror Kennetha Thompson
* IV. Committee Mail:
* V. Other Correspondences:
* A. (1) dues payment
* (8) Round-Up payments
* (1) Deluxe reorder form
* (1) English Gardens statement
* (1) Chase correspondence
* (1) Inkster post office correspondence
* B. Events N/A

**TREASURER’S REPORT / FINANCIAL SECRETARY: Soror Tanisha Hester and Soror Joi Miller**

**2021 – 2022 Sorority Year Financial Recap (*as of 7/31/2021)***

|  |  |
| --- | --- |
| * Ending Book Balance (all accounts)
* Total Credits (July: all accounts)
* Total Debits (July: all accounts)
* Total Difference (July: all accounts)
* Total Financial Members *(as of 7/1/2021)*

***2021 – 2022 Sorority Year Financial Recap*** *(as of 8/31/2021)* | **$97,789.87****$.22****$0.00****$0.00****116** |
| * Ending Book Balance (all accounts)
* Total Credits (August: all accounts)
* Total Debits (August: all accounts)
* Total Difference (August: all accounts)
* Total Financial Members *(as of 9/5/2021)*
 | **$89,755.49****$1,941.34****$9,975.94****$0.00****117** |

* Please check the Crimson Cabinet to download updated financial forms.
* All forms are now 100% fillable and located in the Crimson Cabinet under IAC Chair/Committee Resources. You must download the form and open as a PDF.
* Requests on old forms will be returned for resubmission using the current form.
* Chairs are required to submit a completed Event Budget Form within 30 days of the event. This is required for events that incur expenses and/or receive receipts.
* **Proposed Budget Changes**

**Where we got the $$?**

|  |  |
| --- | --- |
| **2021-22 Local Dues** |  **$21,294.79**  |
| **Carry-over** | **+ $14,006.53**  |
| **Total Budget** | **= $35,301.32**  |

**Soror Hester moves to have budget changes accepted as proposed. No second required.**

**ADMINISTRATION**: **Soror Vivian Kirkland**

**LOCAL UPDATES**

* WELCOME BACK!
* Thank you to all the Sorors who show respect for the Office of the President
* July
	+ Three Presidents met to take pictures
	+ Thank you to Soror Paula Wiley for being the photographer for the Presidents
	+ Chapter outing at Armstrong’s Funland
* August
	+ Omega Omega Service Soror Cheryl Denise Lewis
	+ Thank you to Sorors Larissa Barclay Abrams, Melissa Crumbey, Shai Boyd, Lorraine Hurst, Ingrid Wilson-Johnson, LaTanya Beanum, Angela Jack, Wenonah Handschu, LaTanya Carter, Christonna Campbell and Ndambi Gillespie for assisting with the ceremony
	+ Thank you to those Sorors who attended out of respect
	+ Ad submitted for the National Convention Souvenir Journal
	+ Thank you Soror Paula Wiley for submitting the ad on time
	+ Leadership Day 2021
	+ Collaboration with Sister Chapters for UNCF Virtual Walk
	+ Soror 1st VP held first meeting of the new year with the Committee Chairs and Co-Chairs
	+ Thank you to Sorors Larissa Barclay Abrams, Melissa Crumbey, Tanisha Hester, Joi Miller and Wenonah Handschu for completing the compliance submission ahead of the deadline
	+ IAC Sorors support our own Soror Tracey Causey Bryant’s Back to School Kick-Off
* All Executive Board Meetings will be virtual for the remainder of the year
* Membership Intake Vote
* Vote for chapter meetings going forward: in-person or virtual
* Vote for in-person chapter meetings: show vaccination cards or not
* **Discussion**
* The chapter will be asked to vote on whether sorors should be asked to show vaccination cards at check-in station for in-person meetings.
* It is still flu season, we should wait until it is over. What is that window. Sept-May
* The idea is to put everything on the table and let everyone decide at General Body meeting.
* Without the vaccination card, what would happen?
* Would we still wear masks with vaccinations?
* All of these items will be discussed at the meeting (President Kirkland)
* Information on the size of the meeting room and protocol used between speakers, such as mic use, should be discussed.
* How can we make meetings more inclusive?
* Yes, meetings can be virtual, and committees can go forward with in-person events.
* Covid is still an unknown, we must take every precaution possible.
* It is an option to be in person with precautions and just be in person for the warmer months and be virtual November -February.

**REGIONAL**

* 8/31 “Congratulations Inkster Alumnae Chapter! Your chapter is in compliance…”
* Grow With Google. DST has committed to train 20,000 Black women by May 2022
* Thank you Sorors Rhoda Pitts and Samantha Hampton for stepping up to lead this ad hoc committee

**NATIONAL**

* July
	+ Remembering the life and legacy of Honorary Member Suzanne Douglass Cobb
	+ Submissions for the 55th National Convention Memorial Observance
	+ Second Cohort of the Delta PEARL Program
	+ Delta Red Carpet Movies: “Ailey”
	+ Registration for 55th National Convention – Voting Delegates
* August
	+ Registration for 55th National Convention – Non-voting Delegates
	+ Delta Red Carpet Movies: “Respect”
	+ Risk Management Certification Training
		- Sorors Vivian Kirkland, Larissa Barclay Abrams, Melissa Crumbey, Kennetha Thompson, Tiffani Abrams, Jazmine Bradford, Kierra Gray
	+ Virtual Career Fair – Thurs 9/23
	+ Step Team for 55th National Convention
	+ 55th National Convention Souvenir Journal – extended to 9/17
	+ Remembering the life and legacy of Honorary Member Micki Grant
	+ Statement on HR1 (For the People Act) and HR4 (John Lewis Voting Rights Advancement
* September
	+ National PP&D 55th National Convention Program Awards
	+ 55th National Convention Early Bird Workshops

**PROGRAM PLANNING:**  **Soror Larissa Barclay Abrams:**

* **Past Events:**
* **Committee Chair Orientation on 8/14/2021**
* PP&D Updates:
* Chapter events and meetings - virtual or face to face, no hybrid events.
* Virtual only youth programming until further notice.
* **Grow with Google (GWG) Program**
* Partnership to train 100,000 Black women with career development and digital skills by 2022. DST is committed to train 20,000 Black women by May 2022.
* Chair: Soror Rhoda Pitts, Co-Chair: Samantha Hampton
* **Midwest Impact Day of Service (MIDS) 2021 Saturday, October 16th**
* Economic Development (Financial Wellness)
* Secure the Bag, Buy Black
* Encourage financial wellness within the black business community
* Increase in sales amongst participating black-owned businesses (i.e. hosting pop-up shops or shopping to support black-owned businesses
* Delta Red Pages directory + select business representing all sates/provinces in the region + sorors in the community
* Who? How? Impact??
* September 19th: Delta Academy: Parent Orientation Risk Management Training: Virtual 3:00 – 4:30 PM
* September 26th: Risk Management Training: Virtual (Sorors, IAC Youth Volunteers & Parents)
* October 10th: Risk Management Training: 3:00-4:30 PM Virtual (Sorors, IAC Youth Volunteers and Parents)
* October 16th: Midwest Impact Day of Service: Economic Dev: Secure the Bag, Buy Black –2:00 – 4:00 PM (Public)
* Committee Update Meetings: Monthly, 4th Sunday, 8 PM Next meeting – September 23rd via Google Meet

**MEMBERSHIP:** **Soror Melissa Crumbey**

* **PAST EVENT: 2021 Round Up Weekend Experience – Delta Sheros**
* **Round Up was held Friday, 9/10 @ 6 – 8:30 p.m.**
* We had over 75 Sorors!
* Overnight Experience held Friday evening @ 9:30 – 12:00 a.m.
* We had 35 Sorors spend the night in our bonding experience!
* Thank you to all the Delta Sheros who were able to support the kickoff to our Sorority year in a fun, but safe manner!
* A huge thank you and heartfelt appreciation to the Magnificent Membership Committee who met and worked throughout the summer months to make the event a success for IAC!
* **UPCOMING *- Biennium Mission is Unity!***
* ***Biennium Focus:***
* Reclamation Retention
* Engagement Support
* #Representing Unity, Fun, and Precision while executing Delta Business
* Stay Tuned for Upcoming Membership Events***!!***
* **CARE AND CONCERN**
* Δ Larissa Smith- Witherspoon, loss of mother-in-law.

**SEPTEMBER BIRTHDAYS**

* Soror Karen Braxton September 04
* Soror Delmeer Oliver September 04
* Soror Vivian Kirkland September 15
* Soror Tamika Hall September 16
* Soror Angela Jack September 21
* Soror LaTanya Beanum September 28
* Soror Tiffani Abrams September 29

**SEPTEMBER DELTA ANNIVERSARIES**

* None
* **VISITING SORORS**

 **On Behalf of the Membership of IAC, we welcome you!**

**DELTA ACADEMY:**  **Soror Kennetha Thompson**

**Chair: Dr. Kennetha Thompson**

* **UPCOMING EVENTS :**
* **Risk Management and Orientation:** Sunday, September 19, 2021 at 3pm via Zoom. Participants: Delta Academy Parents/Guardians and Committee
* **Delta Academy Induction Ceremony:** Saturday, October 2, 2021 at 12 noon via Zoom. Participants: Delta Academy Parents/Guardians, Delta Academy Participants, and Sorors
* **COMMITTEE MEETING INFORMATION:**
* 1st Meeting: Wednesday, September 15, 2021 at 7pm via zoom

**GEMS: Soror Jazmyn Bradford**

**Chair: Jazmyn Bradford**

* **Past Events:**
	+ **N/A**
* **Upcoming Events:**
	+ **Delta GEMS Meeting:** Monday, September 13, 2021 at 7pm via Google Meet
	+ **Delta GEMS Induction:** Thursday, September 16, 2021 from 6:30pm to 8pm via Google Meet No Cotillion this 2021-22 FY
* **Committee Meeting Information:**
* **Delta GEMS Meeting: Monday, September 13, 2021 at 7pm via Google Meet**
* Please contact deltagems@inksterdeltas.org to be added to the Calendar Invite/Google Meet.

**SCHOLARSHIP & FUNDRAISING: Soror Courtney Townsel**

* **PAST EVENTS:**
* **2020-2021 scholarships: 39 awards**
* $18,650 awarded this year!!
* As of September 6, 2021
* 23 awardees have responded with documentation
* 3 have submitted incomplete documentation
* 20 scholarship awards have been submitted to the financial team for processing and disbursement
* **UPCOMING EVENTS :**
* **Look for upcoming 2021-2022 Scholarship Application**
* **COMMITTEE MEETING INFORMATION:**
* Monthly, 2nd Tuesday at 7pm
* 717-275-8941
* Passcode: 6513431
* **ADS & Publicity: Soror Paula Wiley**
* **NO REPORT**
* **Arts & Letters: Soror Faith Ivey**
* **NO REPORT**
* Email not working
* **AUDIT: Soror Melissa Crumbey**
* **Outgoing Chair: Melissa Crumbey**
* **New Chair: Adrena Crowder**

* **Past Event #1:**
	+ **Q4 Audit: Conducted July 18th**
	+ **Financial Team Meeting: July 26th**
	+ **Audit uploaded into Red Zone: July 27th**

**Q4 Audit Period: Q4 - April 1, 2021 to June 30, 2021**

* **Findings: Q4 findings are summarized as**
	+ 1. Absence of disbursement documentation
		2. Budget calculation inaccuracies
		3. Receipt reporting discrepancies
	+ All numbers are reconciled and balanced as of June 30, 2021 and are accurately reflected in the financials.
* Audit Rating: After review by the Chapter Internal Audit Committee, it has been determined that the Chapter has *satisfactory financial internal controls*, *but the review does not support the utilization of these controls.*
* **Past Event #2:**
	+ **Annual (A-IAR) Audit: Completed August 27-28th**
	+ **Audit uploaded into Red Zone: August 28th**
* **Audit Rating:**  After review by the Chapter Internal Audit Committee, it has been determined that the Chapter has *satisfactory financial internal controls*, *and the review supports the existence and utilization of these controls.*

Again, I would thank the outgoing Internal Audit Committee (Sorors Lorraine Hurst, Roslyn Fluker, Adrena Crowder, and Tamika Hall) who served the past 2 years alongside with me

*–and-*

to the outgoing Financial Team who partnered with us for the good of the chapter.

Thank you!

**COLLEGIATE CONNECTION– Soror TaQuinda Johnson**

* **NO REPORT**

**COMMUNITY SERVICE:** **Soror Gabrielle Thomas**

* **PAST EVENTS:** N/A
* **UPCOMING EVENTS:**
* We are currently working on a few events that are in the near future. These events are a Back to school drive and our soror highway cleanup. The time, date and Location of these events are currently being solidified.
* **COMMITTEE MEETINING INFORMATION:**
* Every first Wednesday at 8 PM

**DELTA DEARS: Soror R. Lorraine Hurst**

* **NO REPORT**
* Email not working

**ECONOMIC DEVELOPMENT: Soror LaTanya Burge**

* **NO REPORT**

**EMERGENCY RESPOSE TEAM**: **Soror Lisa Harrington Shorter**

* **PAST EVENTS: N/A**
* **UPCOMING EVENTS:**
* No upcoming events within 30 days.
* Just a reminder to Sorors that with the recent severe thunderstorms, flooding, and rising Covid numbers if you should have an emergency arise, please report it on a SITREP form. The state leadership team will work diligently with our Midwest leadership to get you the support you need.
* September is National Preparedness Month Some important documents will be available for your review to help you prepare for natural disasters or other emergencies.
* Continue to follow Covid-19 protocols.

**HERITAGE AND ARCHIVES: Soror Shareia Carter**

* **NO REPORT**

**INFORMATION, COMMUICATION & TECHNOLOGY: Soror Ashley Hardison**

* **NO REPORT**

**INTERNATIONAL AWARENESS & INVOLVMENT: Chair Soror Patty Hines**

* **NO REPORT**
* Email not working

**PHYSICAL MENTAL & HEALTH:**  Soror Kamisha Stevens Chair presented by Soror Krystal Martin

**Chair: Kamisha Stevens**

* **PAST EVENTS: N/A**
* **UPCOMING EVENTS :**
* **September 25th Red S.H.O.E Walk in the Park with a Soror**

collaboration with Membership Committee (Sorors Only)

* **COMMITTEE MEETING INFORMATION:**
	+ **Monthly, 3rd Tuesday, 7pm**
	+ Via Google Meet Calendar Invite or dial
	+ 929-299-3332
	+ Pin: 337 693 452#

**POLICY & PROCEDURES: Soror Carolyn Kimbrough**

* **NO REPORT**

**SOCIAL ACTION: Soror Karen Braxton**

**Chair: Karen Braxton**

**Co-chair: Donna Wilson**

* **UPCOMING EVENTS:**
	+ **09/28/2021 - National Voter Registration Day**
		- Partnership with the Western Wayne NAACP
		- Register eligible seniors at five (5) high schools in our service area (Westland, Romulus, and Dearborn Heights)
		- Volunteers needed
	+ **Social Media Campaign for election information including voter registration, deadlines, and working at the polls**
	+ **Redistricting Tuesdays: ReDSTricting After Dark**
		- 09/21/2021 & 09/28/2021 @ 8 p.m.
		- National DST FB page
* **UPCOMING EVENTS (cont’d.)**
	+ Partnership with Making It Count Community Development Corporation
		- Endmenthol.org – education campaign website; raise community awareness about the impact of menthol and all flavored tobacco products on the Black community and youth
		- IACs logo will be used on the resolution and on the website
* **COMMITTEE MEETING INFORMATION:**
	+ Monthly, 2nd Wednesday, 8 p.m.
	+ GoToMeeting: https://meet.google.com/puq-ovqc-wnf
* **NPHC: Soror Laurecia Smith-Witherspoon**
* **NO REPORT**
* Email not working
* **NOMINATING: Soror Jenita Moore**
* **NO REPORT**
* **UNFINISHED BUSINESS:**
* Soror Grace- Please be on the look out for another email from the recording secretary.
* **NEW BUSINESS:**
* President- Soror Kmabli Carey will be the new Assistant Treasurer

**Announcements**:

**Adjournment**

**Motion to adjourn meeting, Soror L. Barclay-Abrams seconded by Soror P. Hines. Motion carried unanimously. Meeting adjourned at 7:39 PM.**

Minutes respectfully submitted,

Soror Leslie V. Grace