**Delta Sigma Theta Sorority, Inc.**

**Inkster Alumnae Chapter ∙ Executive Board Meeting Minutes**

**Saturday, November 12, 2022**

**CALL TO ORDER**

Meeting called to order at 11:13 AM by President Vivian Kirkland

Quorum present at 11:13 AM

**Location:**

American International Academy

300 Henry Ruff Rd.

Westland, MI 48186

**Agenda and Minutes**

* Adoption of Agenda for November 12, 2022
  + Edit to the agenda to add the ritualistic opening and closing.
    - Moved by Soror Carolyn Kimbrough
    - Seconded by Soror Phyllis Martin
    - Vote by consensus- Approved 100%
* Minutes of October 8, 2022 were approved as distributed

**COMMUNICATIONS: Soror Toi Flynn**

**CORRESPONDING SECRETARYSEPTEMBER REPORT**

* National Mail: N/A
* Regional Mail: N/A
* General Mail: (11) pieces of mail collected
  + (3) PO. Box 10/17/22, 11/03/22, & 11/12/22
  + Card - Soror Arlice Nobles
* Invitation(s) -
* Michigan State Black Alumni Oakland County Chapter
* Omega Psi Phi Fraternity, Inc. Nu Omega Chapter
* Email: (58) received (24) sent
* Other Correspondences:
  + Dues payment
  + Chase correspondence
  + Check(s)
  + English Garden Invoice
  + Khan & Company Invoice
  + Letter of Interest
* Committee Mail: (1) Scholarship - Returned mail from Oakland Uni.

**TREASURER’S REPORT / FINANCIAL SECRETARY:** Soror Tanisha presented by Soror Joi Miller

**Financial Committee Report**2022 – 2023 Sorority Year Financial Recap *(as of 10/31/2022)*Total CY Financial Members *(as of 11/9/2022) 122*

Treasurer: Tanisha Hester; Assistant Treasurer: Kmbali Carey

\*There are now 123 financial Members







**Financial Secretary Event Collection Report**

**Financial Secretary: Joi Miller & Assistant Financial Secretary: Monik Thomas**

We are currently collecting funds for the following event(s):

**Upcoming Chapter Event(s):**

\*Black Panther Wakanda Forever Movie Night

**Committee**: **Art & Letters**  Cost: $31

Event Date: November 10, 2022 @6PM

As of 11/08/2022 the total number of event tickets sold:180

\*Hustle For Turkeys 2022

**Committee:** **Physical & Mental Health, Membership, & Community Service** Cost: $20 plus PayPal Fee

Event Date: November 18, 2022 @6:30PM

As of 11/09/2022 the total number of event tickets sold: 6

\***Annual Chapter Scholarship Donation:** Sorors please remember to submit your annual $50 scholarship donations. Payments can be made via PayPal or Check.

Thank you

**ADMINISTRATION: Soror Vivian Kirkland**

**President: Vivian L. Kirkland**

* **October National News**
  + 10/13 2019-2021 Corporate Report
  + 10/25 55th National Convention Report
  + 10/28 Heritage Moment: “Delta House”
* **October/November Regional News**
  + 1 Timothy 4:12 “Don’t let anyone look down on you because you are young, but set an example for the believers in speech, in conduct, in love in faith and in purity.”
  + **10/9 MWR Leadership Team Announcements (Part 1)**
  + Regional Assistant Secretary – Soror Michelle Mattison
  + Michigan State Coordinator – Soror Katrenia Camp
  + Michigan State Facilitator – Soror Chase Johnson
  + MI/DID Coordinator – Soror Jenita Moore
* **October/November Regional News**
* **11/6 MWR Newsletter**
  + Save the Date: State of the Region webinars
  + Save the Date: Scholarship & Standards Webinars: Policies & Procedures
  + Save the Date: Delta Days at the Nation’s Capital (March 23 – 28, 2023)
  + Save the Date: Delta Authors on Tour (April 29, 2023)
  + **11/9 MWR Leadership Team Announcements (Part 2)**
  + Leadership Midwest Committee Member: Soror Charis Bly
  + Michigan ERT Liaison: Soror D’Angela Pitts
* **October/November Local News**
  + **December, January, February and March Chapter Meetings are virtual**
  + **April, May and June Chapter Meetings are in person**
  + **E-Board Meeting Changes**
  + No meeting 11/24; meeting will be 12/1
  + No meeting 12/22; meeting will be 1/5
  + **Soror Armstrong called to say she is doing well**
  + **IAC Economic Development Chair Needed**
  + **Thank you to all who Elevated, Enhanced and Empowered for October!**
* Note that there will be No November EBoard Meeting

There will be an EBoard Meetings on 12/1, 1/5, and 1/26.

**PROGRAM PLANNING AND DEVELOPMENT: Soror Larissa Barclay Abrams**

* **Past Events:**
* Regional Impact Day of Service, October 15th
* Risk Management Training, October 23rd
* PPD 1:1 meeting, October 23rd
* Trunk or Treat at Explore Academy October 25th, 5p-8p
* 31100 Plymouth Rd Livonia, MI 48150
* Please feel free to wear a costume or decorate your car and bring candy for this fun-filled event. To sign up to participate: https://www.signupgenius.com/go/10C0E4CAAAE2EA2F58-trunk.
* Risk Management Training, November 6th, 6p-8p
* **Reminders:**
* Background Checks
* Calendar Updates
* Evaluation Forms
* Demographic Forms
* Committee Update Meetings - Sunday evenings before EBoard, Next meeting November 27th 8pm
  + The Committee Check Up on 11/27 may change
  + Committees must use the link for Calendar Updates

**MEMBERSHIP**: **Soror Melissa Crumbey**

**Past Event:**

* **Worship In Unity**
* Burning Bush Int’l Ministries, Sunday, October 16 @ 10 a.m.

**Upcoming Event:**

* **Friday, November 18th @6:30 p.m. - Hustle for Turkey 2022**
* Collaboration with Physical and Mental Health, Community Service & Membership
* **Sunday, November 20th @2 p.m. - Membership 1-2-3 Pop-Up**
* **1 Day-2 Serve-3 Ways**
* **Saturday, December 17th @12:30 p.m. - IAC Holiday Luncheon**
* **November Birthdays and September Anniversaries Presented**
* **Care and Concern**
* No current Care and Concern prayer requests
* Thank you card received from Sorors Kellie Garner & LaTanya Burge on behalf of the Massey Family
* **Discussion Topic - Re: Hostessing**
  + There will be no lead Hostess assignment
  + A Google Doc will be used to help Sorors with knowing what to buy and getting the right amount.
  + It will provide some background information on the Sorors that have attended meetings in the past, but hosting Sorors should plan for all financial Sorors to attend any meeting.

**DELTA ACADEMY:**  **Soror Kennetha Thompson**

**Past Events:**

* Leadership and Self Esteem Workshop-8 participants were present.

**Upcoming Events:**

* Project HER Collaboration with Delta GEMS
* Thursday Nov 17th
* 6pm
* Location: Caroline Kennedy Library

Budget/Finance- All Receipts Submitted \_\_yes\_\_\_\_ Date \_\_\_Nov 6, 2022\_\_\_

Demographic Form Submitted \_yes\_\_\_\_ Date \_\_Nov 6, 2022\_\_\_\_

Participant Evaluation Form Submitted \_yes\_\_\_\_\_ Date \_\_Nov 6, 2022\_\_\_\_

**GEMS:** Soror Jazmyn Bradford by Jessika Kennedy

**Chair: Jazmyn Bradford Co-Chair: Karisha Floyd**

* Past Events:
* College Prep Workshop on Thursday, October 20, 2022 from 6pm to 8pm at the Caroline Kennedy Library of DH with guest speaker, Marlanna Landeros, MSW → (20 attendees)
* Upcoming Events:
* Community Service Project on Thursday, November 17, 2022 from 6pm to 8pm at the Caroline Kennedy Library of Dearborn Heights with Delta Academy

**Budget/Finance- All Receipts Submitted \_\_N/A\_\_\_\_ Date \_\_N/A\_\_\_\_**

**Demographic Form Submitted \_\_\_Y\_\_\_ Date \_\_\_10/24\_\_\_**

**Participant Evaluation Form Submitted \_\_Y\_\_\_\_ Date \_\_10/24\_\_\_\_**

**SCHOLARSHIP & FUNDRAISING: Soror Courtney Townsel**

Chair: Dr. Courtney Townsel Co-Chair: Charmese Armstrong

**Past Events:**

* **Wayne/Westland HBCU College Fair**
* Wednesday, November 2, 2022
* **6:00-8:30pm**

**Upcoming Events:**

* Scholarship Applications ARE LIVE! Please be sure to share with high school seniors in our service area.
* Double Good Popcorn Fundraiser! Be on the lookout for an email following this meeting with details on how to sign up. The Soror with the most sales will get her 2023/2024 Chapter Dues paid!
* Selling Timeframe: November 14th – 17th
* Submit your annual $50 Scholarship Donation.

**ADS & Publicity: Soror Paula Wiley**

* **Past Events**: Social Action Dates for General Election Cycle, Social Action NAACP ad, Delta GEMS Project HER flyer, Physical and Mental Health Sistah Strut flyer,
* Membership IAC Worship in Unity, Program and Planning Midwest Impact Day of Service flyer, Arts and Letters Wakanda Forever Movie Premiere save-the-date and flyer,
* **Upcoming Events:**
* Social Action Wakanda Forever STEM program flyer, Physical and Mental Health, Community Service and Membership Hustle for Turkeys 2022, Ads and Publicity and Arts and Letters Wakanda Forever Movie Facebook Frames
* CHAIRS PLEASE SUBMIT YOUR REQUESTS 30 DAYS PRIOR TO SOCIAL MEDIA POSTING DATE. THE POSTING DATE SHOULD BE AT LEAST 2 WEEKS BEFORE THE EVENT.

**Arts & Letters:** Soror Charis Bly presented by Soror LaTanya Beanum

**Past Events:**

* **November 10: Delta Red Carpet**
* **“Black Panther 2: Wakanda Forever**

**Thursday, November 10, 2022 @6pm Emagine Canton**

Budget/Finance- All Receipts Submitted \_\_ N/A \_\_\_\_ Date \_ N/A \_\_\_\_\_

Demographic Form Submitted \_ N/A \_\_\_\_\_ Date \_ N/A \_\_\_\_\_

Participant Evaluation Form Submitted \_\_N/A\_\_\_\_ Date \_\_ N/A \_\_\_\_

**AUDIT: Soror Adrena Crowder**

* **NO REPORT**

**COLLEGIATE CONNECTION– Soror TaQuinda Johnson**

* **NO REPORT**

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**COMMUNITY SERVICE:** **Soror Gabrielle Thomas**

* **NO REPORT**

**DELTA DEARS: Soror R. Lorraine Hurst**

**Past Events:**

October 27, 2022 at 11:00am

* **Fellowship lunch**
* 6 Sorors present
* Ford Garage
* 21367 Michigan Ave.
* Dearborn, MI 48124

**Upcoming Events:**

* November 18, 2022 at 10:30am
* **Wakanda Forever; Black Panther 2**
* Southland Cinemark
* Taylor, MI

**ECONOMIC DEVELOPMENT: Open**

* **NO REPORT**

**EMERGENCY RESPOSE TEAM**: **Soror Lisa Harrington Shorter**

* Past Event: N/A
* Upcoming Event:
* Surprise RED ENVELOPE DRILL

Budget/Finance- All Receipts Submitted \_\_Yes\_\_ 11/11/22

Demographic Form Submitted \_\_\_\_\_\_ N/A \_\_\_\_\_\_

Participant Evaluation Form Submitted \_\_\_\_\_\_ N/A\_\_\_\_\_\_

**HERITAGE AND ARCHIVES: Soror Shareia Carter**

* **NO REPORT**

**HOUSING AND PROPERTIES: Soror LaTanya Beanum**

**Past Events**:

* Fall Clean-up October 22, 2022, 11:00 – 1:00

**Upcoming Events:**

* Shred Party = TBD
* Thank you to ERT, GEMS, Finance Team, Recording Secretary, Delta Academy, Delta Dears, Social Actions and Membership Committees

**INFORMATION, COMMUICATION & TECHNOLOGY:** **Soror Ashley Hardison**

* + **NO REPORT**

**INTERNATIONAL AWARENESS & INVOLVMENT: Chair Soror** **Rhonda Fowler**

* **NO REPORT**

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**NPHC : Chair Soror Laurecia Smith**

* **NO REPORT**

**PHYSICAL MENTAL & HEALTH:** Soror Kamisha Stevens presented by Soror Krystal Martin

**Chair: Kamisha Stevens Co-Chair: Krystal Martin**

**Past Events: N/A**

**Upcoming Events:**

* **HUSTLE FOR TURKEYS collaboration with Membership and Community Service**
* **We will be a bless 22 families in our service area with Thanksgiving baskets**
* Date: Friday November 18th 6:30pm-8:00pm
* Location: American International Academy
* 300 S. Henry Ruff Road
* Westland, Mi 48186
* Cost: $20 and donate non-perishable goods
* Snacks will be sold at the door
* PLEASE SPREAD THE WORD AND BRING A FRIEND; WE WILL BE ACCEPTING PAYMENT AT THE DOOR

**POLICY & PROCEDURES: Soror Paula Wiley**

* **NO REPORT**

**SOCIAL ACTION:** Soror Karen Braxton presented by Soror Donna Wilson

* **Past Events:**
* **WWNAACP Freedom Fund Dinner (10/16/2022)**
* **Upcoming Events:**
* **Black Panther/Wakanda Forever: The Movies Influencing STEM Diversity**
* Thursday, November 17, 2022, 6:30 PM

Leanna Hicks Public Library-2500 Hamlin Dr., Inkster, MI 48141

Budget/Finance- All Receipts Submitted \_\_\_Yes\_\_ Date \_\_\_\_\_\_10/23/2022\_\_\_\_\_\_

Demographic Form Submitted \_\_N/A\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Participant Evaluation Form Submitted \_\_N/A\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOMINATING:** Soror Jenita Moore presented by Soror Latanya Beanum

* **Past Events: S& S Webinar for Chapter Nominations and Elections**
* Thursday, October 20, 2022 @ 9pm.
* Soror Pitts and I attended the webinar.
  + Very informative. Some highlights We learn that you can run for multiple positions.
  + They must choose if elected to more than one position RROO pg. 410.
  + The presiding officers doesn’t have to call the position 3 times before closing the nomination.
  + The members of the nominating committee must sit out a term before running again for the committee.

**Upcoming Events**:

* Due to the number of positions being up for election next year the committee needs to start their Crimson and Cream Roundtables before the new year.
* **Here is the schedule for Nominating Committee Roundtables** 
  + - December- Nominating Committee
    - January- Treasurer and IAC(Internal Audit Chair)
    - February-2nd VP
    - March 1st VP
    - April- President
    - Panelist are being solicited for the first Roundtable and the flyer will be requested in November.

Budget/Finance- All Receipts Submitted \_\_\_\_N/A\_\_ Date \_\_\_\_\_\_

Demographic Form Submitted \_N/A\_\_\_\_\_ Date \_\_\_\_\_\_

Participant Evaluation Form Submitted \_\_\_N/A\_\_\_ Date \_\_\_\_\_\_

**UNFINISHED BUSINESS:**

* **ERT**
  + Winner of RED Envelope Drill
    - Torra Abram and Charmese Armstrong
* Corresponding Secretary
  + Card read from Massey family that was left from report

**NEW BUSINESS:**

* **None**

**ANNOUNCEMENTS**:

* **DEARS**- R. Lorraine Hurst
  + Short meeting following General Body
  + New Delta Buddies will be given out today
* **Collegiate Connection**- T. Johnson
  + It is not too late to give to “Showering Sorors with Love”
  + Deadline is the 1st Friday in December
  + There are 7 Sorors on campus
* **Kennetha Thompson**
  + There are Girl Scouts in the hall with treats
* **International Awareness and Involvement-** R. Fowler
  + 12/1 World Aids Day
  + 11/21 to 12/19 Build a Shoebox
* **NPHC-** Jessika Kennedy
  + NPHC has been invited to volunteer for Thanksgiving Day parade
  + President we can participate if there is an interest.
    - Vote by raise of hands to walk in parade
      * Yes- 0 Vote did not pass.
* Membership- Melissa Crumbey
  + If you cannot attend the upcoming Hustle event, there is a link to donate.
  + Graham- Can money be given to Financial Secretary today
    - Yes

**ADJOURNMENT:**

**Motion to adjourn meeting, Soror Donna Wilson, seconded by Soror R. Lorraine Hurst. Motion carried unanimously by consensus vote. Meeting adjourned 12:42 PM.**

Minutes respectfully submitted,

Soror Leslie V. Grace

*Received by Inkster Alumnae Chapter President, Vivian Kirkland\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*