**Delta Sigma Theta Sorority, Inc.**

**Inkster Alumnae Chapter ∙ Executive Board Meeting Minutes**

**Thursday, February 24, 2022**

**CALL TO ORDER**

Meeting called to order at 6:04 PM by Soror Vivian Kirkland

Quorum present at 6:04 PM

Prayer- Soror Melissa Crumbey

**Location:** Google Meet <https://meet.google.com/rdm-svwm-vnr>

**Agenda and Minutes**

* Adoption of Agenda for January 27, 2022
	+ Edit
	+ Motion to correct date of on agenda to January for acceptance of
	+ Acceptance of minutes
		- Moved by Soror Barclay-Abrams
		- Seconded by Soror Hester
		- Vote by consensus- Approved 100%
* Minutes for January 6, 2022 Meeting approved as distributed

**COMMUNICATIONS: Soror Faith Ivey**

1. **I. National Mail: N/A**

**II. Regional Mail: N/A**

**III. General Mail:** Soror Soraya Farver

**IV. Committee Mail:** Scholarship (1) Application

**V.** Other Correspondences:

A. (10) Dues payment

 (3) Scholarship donations

 (1) Dues application

**B. Events N/A**

**TREASURER’S REPORT / FINANCIAL SECRETARY: Soror Tanisha Hester and Soror Joi Miller**

|  |  |
| --- | --- |
| **2021 – 2022 Sorority Year Financial Recap***(As of 02/24/22)***Total Financial Members *(as of 01/17/2022) 129*****Proposed Budget Changes for Approval*** **2021-2022 Dues payments were allocated to these line items. In addition to move the**

**remaining balance from National to Regionals.****Discussion:** How do you get a check before an event?Soror Hester-We do not do cash advances, However, voucher with invoices and documentation can be given with documentation within 30 days.Soror Barclay-Abrams Must be submitted according to policies and procedures* **Soror Hester moves that we accept proposed budget changes**
* **Seconded by Soror Moore**

* **Vote by consensus, motion carries.**

Table  Description automatically generated**Notes:*** Check the Crimson Cabinet to download **Updated Financial Forms**.
* **All forms are now 100% fillable and located in the Crimson Cabinet** under IAC Chair/Committee Resources.
* You must download the form and open as a PDF.
* **Sent all check requests to: President, Treasurer and Assistant Treasurer.**
* **Financial Secretary**
* Committee Chairs who will have events that cost, please remember to include the PayPal fee of
* 4.25% into your event ticket or item cost when submitting your IAC Publicity & ICT Request form.
* This will allow the consumer to absorb the PayPal fees and not the chapter.
* You can now start paying your dues for the next fiscal year 2022-2023.
* You have until March 15th to submit those payments without accruing a late fee.
* **Total 2022 – 2023 Financial Members** as of 2/24/2022 is **20**
* Please remember to complete a dues renewal form and submit it along with your payments.
* The Dues Renewal form can be found in the Crimson Cabinet.
* If you submit your payments via PayPal please email your Dues Renewal form to me at
* financialsec@inksterdeltas.org

**Financial Secretary Notes:** * QUICK NOTE: When paying dues in the Crimson Cabinet, there are 3 different categories listed:
* Non DEAR, DEAR and Membership Dues. If you take your mouse and left click over the category that applies

to you....* ….a drop down menu will appear and provide you with more options to select from.
 |   |

**ADMINISTRATION**: **Soror Vivian Kirkland**

**LOCAL**

* + **Committees Elevating, Enhancing, Empowering**
	+ 2/1 – 2/28 Arts & Letters Book Donations
	+ 2/5 Delta Academy: STEM Workshop
	+ 2/10 Physical & Mental Health: Stepping Into Wellness
	+ 2/20 Rituals and Ceremonies: Omega Omega Ceremony
	+ 2/22 Delta GEMS: Open House
	+ 2/25 Scholarship: Packet Review
	+ 2/26 Grow With Google: Virtual Training
	+ All month: ICT, Publicity/Ads
	+ **Chapter News**
	+ IAC Black History Month Recognition
	+ Policy and Procedure Webinar:
	+ 2/27
	+ 8p
	+ Must register

**Chapter News**

* + **National Convention Bag Order**
		- Due by Saturday, March 5th
		- $60
	+ **Midwest Region Sisterhood Month Calendar, Banner**
	+ **DDNC**
		- 19 IAC Sorors registered
	+ **Regional Scarf Ordering Competition**
		- Michigan State Coordinator’s Statewide Competition
		- Prizes!
	+ **Michigan State Coordinator’s Statewide Initiate**
		- Black Infant Mortality Social Media Awareness Campaign
		- April 10-15
		- Each day there will be posts from our Charitable Partners, CDC infographics, PSA video clips about maternal-infant health, and video vignettes from health providers and families

**REGIONAL**

* + - **2/16 Regional Scarf Fundraiser**

$50

* **Regional Conference will be held August 25th-28th.**

**NATIONAL**

* + - **2/15 Delta Fellows Program**

 Application deadline: March 6th, 11:59p EST

* + - **2/18 Regional Conference Cycle**

 Midwest Region: August 25-28

**PROGRAM PLANNING:**  **Soror Larissa Barclay Abrams:**

* **Delta Sigma Theta Sorority, Inc., in collaboration with Water in Education International opened the Delta Sigma Theta Sorority, Inc. Elementary School**, The Cynthia M.A. Butler-McIntyre Campus in Chἐrette, Haiti on June 15, 2013. The Water and Education International Student Collaboration for Haiti Outreach Opportunities for Learning (WEI SCHOOL) Project was established to provide an adequate school facility to include clean water for school children in Haiti. It was the first of many initiatives to alleviate some of the challenges in obtaining a quality education in Haiti. The remote village of Chἐrette is located 96 miles southwest of Port-au-Prince.
* **Humanitarian needs have rapidly grown in the aftermath** of the 7.2 magnitude earthquake that struck southwestern Haiti on 14 August 2021. This earthquake affected more than 800,000 people (including 340,000 children) and caused more than 2,200 deaths. Additionally, 115,000 homes were destroyed, 97 health systems and 1,250 schools were partially damaged or destroyed. The total damages are estimated at $1.98 billion US dollars.
* The school opened September 6, 2021. Estimated enrollment for the 2021-22 academic school year is 275 students. The campus director has reported that there were no COVID- 19 cases reported this past academic school year.
* Four key areas of concern after the effects of earthquake and tropical storms for the school and surrounding Chérette community:
* 1. School classroom repairs and restorations on existing structures/building on the Cynthia M.A. Butler McIntyre Campus.
* 2. Purchase uniforms for the students.
* 3. Initiate school meal program to serve breakfast and lunch to students and staff. (Food scarcity is a major problem)
* 4. Purchase clean drinking water for the children and staff on campus.
* Additionally, funds are needed to support the city of Chérette. DST will purchase clean drinking water and food for the families of the 275 students enrolled at the school to help sustain their home life off campus.
* Theme: For the 22
* Goal: $2,200
* Donation: March 1st - June 1st
* References:
* informz@deltasigmatheta.org (2021, September 8).
* United Nations Children Fund. (2021, December 31). UNICEF Haiti humanitarian situation report end of year 2021 - Haiti. ReliefWeb. <https://reliefweb.int/report/haiti/unicef-haiti-humanitarian-situation-report-end-year-2021>
* **Regional Updates**
* **The awards criteria for the 2021-2022 award season:**
* The program eligibility: July 1, 2021 - June 30, 2022
* The submission window: May 1, 2022 - July 15, 2022
* Two webinars will be held to review the rubric and how to complete the electronic form. Stay tuned for additional information.
* Meeting 1:1 with Chairs and Co-Chairs to review award criteria and eligibility for programs conducted is ongoing
* Plan is to submit for every award
* **Local Updates cont.**
* **Calendar**
* 2022-2023 calendar due April 3rd.
* Required for compliance
* Will submit to state PP&D Coordinator by May 1st
* **Committee Sign-up**
* Updated to a Google Form and QR Scan code
* [**https://forms.gle/KHzifXTCFJU3tLSh8**](https://forms.gle/KHzifXTCFJU3tLSh8)
* **Chapter Awards**
* Available as a Google Form and QR Scan code
* Soror of the Year
* D.E.A.R. of the Year
* Committee of the Year
* **Save the Date!**
* **Power, Pearls, and Presence Everywhere**
* Theme: A Seat at the Table
* Focus: Ensure black women are in the seats at the table in Michigan, in the communities we serve. This forum is to elevate those seats and enable us to feel comfortable taking our position and using our power
* Date: April 7th 6:30PM – 8:00PM, Virtual
* **DID Training**
* Topic: Enhancing Our Sisterhood
* Date: Saturday, April 30th 10AM – 1PM, Virtual
* **Reminders**
* Calendar Updates: Whenever changes are made
* Demographic Forms: Available as Google Form. Link available in the Crimson Cabinet.
* Evaluation Forms: Available as Google Form and QR Code. Link available in the Crimson Cabinet
* Committee Update Meetings: Monthly, 4th Sunday, 8pm via Google Meet. Next meeting March 27th
* Chapter events and meetings may be virtual or face to face, no hybrid events. Virtual only youth programming until further notice

**MEMBERSHIP:** **Soror Melissa Crumbey**

* **PAST EVENT: Omega Omega Ceremony for Soror Louise Jordan**
* Held Sunday, February 20th at 3 p.m. Thank you to all who joined and supported and most especially to those who participated in the ceremony.
* **UPCOMING EVENT: PJs and Pearls - The Remix**
	+ We are taking it back to the ‘80s!!
	+ Registration is now open.
	+ Please plan to join…because there is nothing greater than

 a time of Sisterhood and fellowship, filled with laughter,

 music and making memories!

* **Save the Date: Enhancing Our Sisterhood - DID Training**
	+ **April 30, 2022**
	+ **10:00 AM-1:00 PM**
	+ **Conflict Resolution, Mark your calendar now and plan to attend**
* **March Birthdays and Delta Anniversaries Presented**
* **Care and Concern**
* Soror Chaplain, **Shai James-Boyd** in the loss of her aunt and our fellow Delta Soror, Dr. Valerie Powell, who recently passed after a long-standing illness.
* Soror **Carolyn Kimbrough**, for support and encouragement as she cares for her husband.

All Sorors who have spoken, and those who have not spoken, their need for our love, support, and prayers

**DELTA ACADEMY:**  Soror Kennetha Thompson presented by Soror Paula Wiley

**Chair: Dr. Kennetha S. Thompson**

* **PAST EVENTS :**
	+ **Our STEM** was held on Saturday, February 5. Soror Tiffani Abrams and Soror Paula Wiley were the lead facilitators.
	+ Participants built an active volcano. We had 12 Delta Academy Participants present and 6 **Delta** Academy Committee Members Present. One of the participants stated, “This was a lot of fun!” (See attached pictures)
* **UPCOMING EVENTS: Saturday, March 5-Money Matters Workshop at 12 noon via Zoom**

**GEMS: Soror Jazmyn Bradford**

* **Past Events:**
* **Delta G.E.M.S. Open House** (Tuesday February 22, 2022 6p-8pm)
* **March 1, 2022 Applications Open**
* **Upcoming Events:**
	+ **Save the Date: Delta GEMS Power Rally** (Saturday, April 16, 2022 from 12pm to 2pm)

**SCHOLARSHIP & FUNDRAISING: Soror Courtney Townsel**

* **NO REPORT**

**ADS & Publicity: Soror Paula Wiley**

* **The recommendation of the committee is to purchase a half page for $250 which is within the budget for Regional Conference Ads.**

**Arts & Letters: Soror Faith Ivey**

**Dr. Faith Ivey: Chair
Soror Johanna Kinsey: Co-Chair**

* **Past Events: N/A**
* **Upcoming Events:**
* **IAC Community Literacy Campaign:** We will be donating new books for K-12 students who attend local Inkster free academies. We are partnering with the Scholastic Book Community Program, to purchase low-cost books. Please share the flyer and donate towards this worthy cause, the donation link is now available.
* We will work collaboratively with local **Inkster free academies and the LH Library to help family's sign-up for a library card virtually.**
* Both efforts will go towards our goal of **donating age-appropriate innovative books for Reading Awareness Month in March of 2022.**
* **We have been invited to serve as judges for the Inkster Preparatory Academy Black History Month Project,** on 2/24/22. We will judge and provide prizes for student art, poems, essays, and the door decorating contest in collaboration with the Delta DEARS.
* **The Virtual Black History Month program for the students of Inkster Preparatory Academy** is
scheduled for 2/28/22 at 6:00p.m. via Zoom. Please wear red, pearls, and letters.

**AUDIT: Soror Adrena Crowder**

**Chair: Adrena Crowder**

**Review of the Financial Records**

**Inkster Alumnae Chapter**

**Delta Sigma Theta Sorority, Incorporated**

**For the Period October 1, 2021 to December 31, 2021**

**SUMMARY AUDIT REPORT:**

* The Internal Audit Committee completed a review of the financial records of Inkster Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated for **Q2, period October 1, 2021 to December 31, 2021**. The review included a review of the chapter budget, 25% validation of disbursements, 50% validation of deposits, 10% validation of PayPal transactions and 100% validation of membership dues collected during the period.
*
* No material loss of financial assets exists. Internal controls are present, accurate and consistent practices **throughout the audit period were represented, which led to findings as outlined below.**
*
* **The Q2 findings\* -None**
*
* After review by the Chapter Internal Audit Committee, it has been determined that *the Chapter has satisfactory financial internal controls, and the review supports the existence and utilization of these controls*.
*
* The audit was completed on February 9, 2022 and will be uploaded into the Red Zone before March 01, 2022 by the Internal Audit Chair, Adrena Crowder.

**COLLEGIATE CONNECTION– Soror TaQuinda Johnson**

* **NO REPORT**

**COMMUNITY SERVICE:** **Soror Gabrielle Thomas**

* **NO REPORT**

**DELTA DEARS: Soror R. Lorraine Hurst**

* **PAST EVENTS:**
	+ **Quarterly Meeting of Delta DEARS** Sunday February 13, 2022
		- Discussion of Delta DEARS Tea during May week.
	+ DEARS suggested Virtual event but will follow the science if restrictions are released.
	+ **State-Wide Delta DEARS** meeting February 15, 2022
	+ Plans for **Delta DEARS Tea on** May 14, 2022, Time and details pending information regarding Delta Days at State Capitol.
* **UPCOMING** **EVENTS**:
* None

**ECONOMIC DEVELOPMENT: Soror Jami Umstead**

* **NO REPORT**

**EMERGENCY RESPOSE TEAM**: **Soror Lisa Harrington Shorter**

**Committee Chair: Soror Lisa Shorter**

**Co-Chair: Soror Leslie Grace**

* + ***Sisterhood, Service, and Safety***

**PAST EVENTS :**

* No upcoming events within 30 days, just reminder*s*
*

**UPCOMING EVENTS :**

* The National Delta Emergency Response Team is still recommending all members to **Wash hands, Wear a mask, Watch your distance, and get Weekly Testing**
* **When committees are having face to face events, please give ERT your Covid Protocol changes,** (if any) to be updated in our Emergency Response Plan.
* **A copy of the ERP will be available in the Crimson Cabinet.**
* **An Emergency Kit must be available at ALL face-to-face events.** It is recommended that each committee create a kit to have on hand at their events. A recommended list will be sent to each chair next week**.**
* **It is recommended that if you are not home during a meeting, send a private chat indicating your location*.***
* While we are busy and can navigate a meeting while driving, it is recommended that we not present reports while doing so**. Please sorors, if you have to give a report while driving…PLEASE PULL OVER.**
* **CVS & Walgreens are giving free N-95 masks.** Please ask on your next visit.
* **The United States Post Office is giving free set of 4 HOME Covid Tests**. Please log onto the following link to place your order. <https://special.usps.com/testkits>
* **Don’t forget to complete/update your RED envelope in the Crimson Cabinet**

**HERITAGE AND ARCHIVES: Soror Shareia Carter**

* **NO REPORT**

**HOUSING AND PROPERTIES: Soror LaTanya Beanum**

**PAST EVENTS:**

* **N/A**

**UPCOMING EVENTS :**

* **April 2022 Chapter Meeting**
* **American International Academy**
	+ 28955 Rosewood St,
	+ Inkster, MI 48141



* **Discussion**
* Beanum-The gym can handle 70 people
* Soror T. Johnson- ICT can create an upload for vaccination cards
* ERT- Soror Lisa Shorter- When we have a place can you please forward emergency plan information to ERT?
* T. Johnson- If we vote to return in-person, the unvaccinated will not be able to return.
* President- If we don’t return in-person we will have to vote again
* Recording Secretary- Yes, the meeting vote will have to be re-done.

**INFORMATION, COMMUICATION & TECHNOLOGY: Soror Ashley Hardison**

**Social Media Insights**

**January 25- February 21**

**Facebook**

Reach: 3,150 (21.9% decrease)

# of Post: 21

Page Visit: 243 (20.3% decrease)

Best Times: 8AM-5 PM

Best Days: Sun, and Thurs

# of Followers 3,669

# of Engagements: 834 (24% decrease)

New Followers: 8 People

**Instagram**

Reach: 892 (38.7% decrease)

# of Post: 21

Page Visit: 213 (20.5% decrease)

Best Times: 6 am- 6 pm

Best Days: Sunday- Saturday

# of Followers 1,714

# of Engagements 146 (- 33.1%)

New Followers: 6 (0.3% increase)

 -**Facebook Top Post**

2/7 Delta GEMS Open House Flyer

 -760 People Reached

 - 19 Engagements

1/26 Arts and Letters Donation Drive

 -678 People Reached

 -20 Engagements

2/11 Last Call for Scholarship Applications

 -591 People Reached

 -21 Engagements

**Instagram Top Post**

2/9 Angela Jack Post

 -41 Likes

2/13 Donna Wilson Post

 -41 Likes

2/14 Supporting Black

 Businesses (Tropical Smoothies)

 - 41 Likes

* **This Month we have created 6 customized Bit.ly event links**
* **Newsletter Submissions**
* Committee Newsletter submissions are due no later than the 25th of each month

**INTERNATIONAL AWARENESS & INVOLVMENT: Chair Soror Patty Hines**

* **NO REPORT**

**MAY WEEK : Chair Soror Helena Williams**

**Past Events: N/A**

**Upcoming Events:**

* **May Week Dates: Sunday, May 15, 2022 – Sunday, May 22, 2022**
* **Sunday, May 15, 2022: Church Service at New Hope in Taylor (In-Person)**
* **Monday, May 16, 2022: “Delta Days at Inkster City Council (Virtual)**
* **Tuesday, May 17, 2022: 22 Minute Prayer Call with our Chaplain, Shai James-Boyd at 7:00 am and Splash of Red (In-Person)**
* **Wednesday, May 18, 2022: Delta DEARS Tea (Virtual)**
* **Thursday, May 19, 2022: “Melanin and Maternity” Panel Discussion (In-Person)**
* **Friday, May 20, 2022: International Service Project and Cultivation (In-Person Outdoors)**
* **Saturday, May 21, 2022: Economic Development Pop-Up Shop**
* **Sunday, May 22, 2022: Virtual Sunday Service with El Bethel Church in Redford**
* **Scholarship is also having an event May 21st from 1:00 to 2:00 PM**
* **An ad for May Week will be place in Inkster Zetas publication**

**PHYSICAL MENTAL & HEALTH: Soror Kamisha Stevens**

**Chair: Kamisha Stevens**

**Co-Chair: Krystal Martin**

**PAST EVENTS:**

* **Stepping Into Wellness (virtual)**
	+ February 10, 2022

**UPCOMING EVENTS:**

* **Clean Home Clean Mindset (partnering with Habitat for Humanity Western Wayne County)** collaboration with Economic Development (Sorors)
* Sponsoring 10 families
* Donations for cleaning supplies via Sign up Genius (March 1st-April 16th)
	+ Sorors can drop off donations April 16 12pm-2pm
	+ @ Western Wayne Family Health Center parking lot

**POLICY & PROCEDURES: Soror Paula Wiley**

* **Article III: ELECTED OFFICERS & OTHER LEADERSHIP POSITION
Section 3. Duties and Responsibilities of Elected Positions
a. Chair and Members of Nominating Committee pg. 5**
* **Current Language:**
*
* January - March Make available the criteria for open positions to chapter via
* Chat & Chew (during Sisterhood Hour) or presentation
* during meeting
* **Proposed Language:**
* January - March Make available the criteria for open positions to chapter via Chat & Chew
* a presentation, (during Sisterhood Hour) or presentation
* during meeting
* Rationale: The change reflects that the name of the presentation changes at the discretion of the chair
* **If adopted, will read:**
* January - March Make available the criteria for open positions to chapter via presentation, during Sisterhood Hour or presentation
* during meeting
* **Article IV: COMMITTEE DUTIES, RESPONSIBILITIES, AND MEMBERSHIP
COMPOSITION**
**Section 1. Standing Committees pg. 12**
* **Current Language:**
* **Chapter Publicity**
* This policy is designed to help maximize the public relations of the chapter advertising and keep costs of publicity to a minimum.
* Proposed Language:
* Item 1: Ads and Publicity Committee Item 2: The committee is designed to help....
* \*Change Chapter Publicity to Ads and Publicity throughout document.
* Rationale: Item 1: Reflects the current title.
* Item 2: I believe the language is referring to the work of the committee and not a policy.
* If adopted, will read:
* **Ads and Publicity**
* This committee is designed to help maximize the public relations of the chapter advertising and keep costs of publicity to a minimum.
* **Article V: MEETINGS
Section 1. Executive Board Meetings pg. 16**
* **Current Language:**
*
* The President shall designate the location of the meeting. The general business of the Chapter shall be handled by the Executive Board, subject to approval by the body. In the interim between regular meetings, the power of the chapter shall be invested in the Executive Board. There will be a transition meeting in June for the purpose of training newly elected officers and transferring official records. Each officer, committee chairperson, and elected committee member is asked to fill out a transition checklist stating the primary duties of the office or committee and its major accomplishments. Problems related to the office or committee should be noted. Any priorities in the process and important dates and commitments made, should be continued
* **Proposed Language :**
* Each officer, committee chairperson, and elected committee member is asked to fill out a transition checklist stating the primary duties of the office or committee its major accomplishments and calendared events.
* Rationale: To highlight and clarify the transition of information.
* **If adopted, will read:**
* The President shall designate the location of the meeting. The general business of the Chapter shall be handled by the Executive Board, subject to approval by the body. In the interim between regular meetings, the power of the chapter shall be invested in the Executive Board. There will be a transition meeting in June for the purpose of training newly elected officers and transferring official records. Each officer, committee chairperson, and elected committee member is asked to fill out a transition checklist stating the primary duties of the office or committee its major accomplishments and calendared events. Problems related to the office or committee should be noted. Any priorities in the process and important dates and commitments made, should be continued.
* **Article V: MEETINGS Section 5 Chapter Hosting pg. 17**
* **Current Language:**
* Section 5: **Chapter Meeting Hosting**
* Meetings will be hosted by groups in alphabetical order. There will be one hostess per group for every 15 members on the roster. Recent initiates will appear in alphabetical order at the end of the roll. If for any reason a group is unable to entertain, it is preferred that said group will make the agreed upon exchange for another group to host. (If an individual member declines, it is preferred that the declining member find a replacement to host). Hosting general body meeting shall be limited to continental service only (i.e. coffee/tea/water/juice/pastries/fruit option). The maximum amount that a group can spend for hosting is $60. Hosting should occur before or follow the chapter meeting, as food during the meeting is prohibited per Grand Chapter guidelines.
*
* Executive Board meeting hosting responsibility for committee chairs shall be disbanded.
* **Proposed Language:**
* Section 5: **Chapter Meeting Hosting**
* General Body meetings will be hosted by groups in alphabetical order established and monitored by the Second Vice President/Membership Reclamation Committee Chair.
* Executive Board meeting hosting responsibility for committee chairs shall be disbanded.
* Rationale: Item 1: The function is currently being coordinated by the Membership Committee. Information as to the coordination of the activity is missing from Article V: MEETINGS, Section 5: Chapter Meeting Hosting.
* Item 2: The removal of the language is meant as a clean-up of old language and a practice no longer being done.
* **If adopted, will read:**
* General Body meetings will be hosted by groups in alphabetical order established and monitored by the Second Vice President/Membership Reclamation Committee Chair. There will be one hostess per group for every 15 members on the roster. Recent initiates will appear in alphabetical order at the end of the roll. If for any reason a group is unable to entertain, it is preferred that said group will make the agreed upon exchange for another group to host. (If an individual member declines, it is preferred that the declining member find a replacement to host). Hosting general body meeting shall be limited to continental service only (i.e. coffee/tea/water/juice/pastries/fruit option). The maximum amount that a group can spend for hosting is $60. Hosting should occur before or follow the chapter meeting, as food during the meeting is prohibited per Grand Chapter guidelines.

 **Discussion**

* **Soror Moore-Are calendar events listed on committee transition checklist**
	+ **Should it be discussed, considering the new administration may have new ideas about programing and the calendar?**
	+ **No, there is no language to state that chairs should discuss calendar events for the upcoming year/administration.**

**SOCIAL ACTION: Soror Karen Braxton**

* **PAST EVENTS:** N/A
* **FUTURE EVENTS:**
	+ **DDNC**
		- March 4 - 8, 2022
		- Deadline for donating to Delta Beta Soror is 3/1

**NPHC: Soror Laurecia Smith-Witherspoon**

* **NO REPORT**

**NOMINATING: Soror Jenita Moore**

**Chair: Jenita Moore**

**Members: LaTanya Beanum**

 **D’Angela Pitts**

* **PAST EVENTS:**
* **Crimson and Cream Roundtable-It's a Matter of Record.**
	+ Date: Saturday, February 12, 2022
	+ Time: 10-10:45am-During Sisterhood Hour
* **UPCOMING EVENTS:**
* **Crimson and Cream Roundtable-Where the Money Resides!**
* Date: Saturday, March 12, 2022

 Time: 10-10:45am-During Sisterhood Hour

* This program will feature the current financial and assistant financial secretaries to discuss their duties and responsibilities.
* This is open to all chapter sorors.
* **Nominating Committee Calendar**

**February 12th Crimson and Cream Roundtable-It's Matter of Record! -Sisterhood Hour**

**March 12th Crimson and Cream Roundtable- Where the Money Resides!- Sisterhood Hour**

**Application/ Nominating Form sent out to chapter**

**March 19th Application/Nominating Form due by midnight (electronically and/or USPS**

**March 24th Present Slate at E-Board**

**April 9th Chapter meeting present slate / take nomination from the floor**

**April 29th 10-day notification sent to chapter of the vote for open position (electronically and/or USPS)**

**May 14th Candidate Forum (questions) & chapter vote for candidates**

**June 11th Installations of officers**

The Nominating Committee has the responsibility to select and recommend for consideration, qualified candidate for current eligible positions.

**Inkster Alumnae Chapter 2022-2024 Eligible Positions**

Corresponding Secretary, Recording Secretary, Financial Secretary, Asst Financial Secretary.

The term of office for all officers shall be two (2) years.

**Eligibility Criteria for holding Office**

All candidates nominated for offices must be financial both locally and nationally for the fiscal year in which nominations occur. To serve in the position, her dues must be paid by the fiscal year in which she is to serve.

* **Inkster Alumnae Chapter 2022-2024 Eligible Positions**

Corresponding Secretary, Recording Secretary, Financial Secretary, Asst Financial Secretary.

The term of office for all officers shall be two (2) years.

**Eligibility Criteria for holding Office**

* All candidates shall:
* Be willing to participate/attend chapter activities,
* Have attended a Regional Conference/National Convention,
* Be committed to attend the specified workshops and trainings related to her office at the regional conference and national convention during her term.
	+ Candidates for the office of Corresponding Secretary shall have the ability to:
* Check all correspondence
* Review and classify all correspondence
* Report correspondence at Chapter and Executive Board Meetings
* Candidates for the office of Recording Secretary shall have the ability to:
* Take minutes accurately
* Keep an accurate roster
* Send minutes in a timely fashion
* Candidates for the office of Financial Secretary and Assistant Financial Secretary shall have the ability to:
* Understand Finance and bookkeeping
* Keep accurate records of receipts and disbursements
* Possess computer skills and have internet access to process transactions and retrieve statements.
	+ Dates to Remember
* March 12th Application/ Nominating Form sent out to chapter
* March 19th Application/Nominating Form due by midnight (electronically and/or USPS)

**GROW WITH GOOGLE:** Soror Rhoda Pitts presented by Soror Faith Ivey

* **NO REPORT**

**UNFINISHED BUSINESS:**

* None

**NEW BUSINESS:**

* None

**ANNOUNCEMENTS**:

* **Scholarship**
* **Upcoming events:**
* Soror Donations: $1,919 Thank you
* Applications due 2/25 at 5pm
* Packet review 2/25
* Announce interviews 3/1
* virtual interview workshop 3/5
* Scholar interviews Friday 3/11- Sunday 3/13 email to go out for volunteers if needed
* Next meeting
* 2nd Tuesday of the month 3/8
* **Collegiate Connection**
* **Past Events**
* Collegiate Connection has partnered with the Social Action Committee in our efforts to send Delta Beta Sorors to Delta Days At The Nation's Capital.
* Collegiate Connection also partnered with Grow with Google on the Feb 26 event assisting in helping the community discover new job opportunities using Google Search and workplace tools.
* **Upcoming Events**
* ***Let's Talk Protection: Sexual Assault Programming with Delta Beta Chapter***
* March 16th at 6:0 pm at Eastern Michigan University Student Center Room 310
* A conversation addressing the elephant in the room. This would cater to the "Problem Solving and Protection" sexual assault programming series within our three-part series (Prevention, Problem Solving, and Protection).
* Guest Speaker: Retired EMU Officer and Empowerment Self Defense Program Manager, Candace Dorsey
* Special guests: Anika Awai-Williams, EMU Title IX Coordinator, and the EMU Department of Safety
* Attendees will learn self-defense tactics as well as receive a demonstration on using mase and rape whistles.
* ***Showering Sorors With Love***
* It's Finals Time, Again! We will be Showering our Delta Beta Sorors with Love. This semester, we are asking for sorors to write messages of encouragement to add to our boxes. We are in need of 20 Delta Love notes.
* Also, if you are interested in sharing any Delta paraphernalia or other tokens of love, please contact Collegiate Connection via e-mail to arrange a drop-off time prior to our submission deadline.
* Submission Deadline is April 9
* The delivery date is April 12
* **Soror Ivey**
* Jeffery Chastain- Inkster play write will have a play featured at the Purple Rose Theatre (Jeff Daniel’s Theatre)
* **Soror Moore**
* The Policy Change form is available on the Crimson Cabinet

**ADJOURNMENT:**

**Motion to adjourn meeting, Soror L. Hurst, seconded by Soror L. Harrington-Shorter. Motion carried unanimously by consensus vote. Meeting adjourned 8:14 PM.**

Minutes respectfully submitted,

Soror Leslie V. Grace

*Received by Inkster Alumnae Chapter President, Vivian Kirkland\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

***Attendance***

*First name Last name*

*Audit .*

*Chaplain .*

*Treasurer .*

*Publicity/Souvenir Ad*

*Christonna Campbell*

*Shareia Carter*

*Delta Dears*

*L Floyd*

*Scholarship & Fundraising*

*Delta GEMS*

*Leslie Grace*

*Ashley Hardison*

*Ingri Johnson*

*Jessika Kennedy*

*Vivian Kirkland*

*Krystal Martin*

*Kym MaynorLeGreair*

*Jenita Moore*

*Emergency Response Team*

*Corresponding Secretary*

*Community Service*

*Kamisha Stevens*

*Information, Communications & Technology*

*1st Vice President*

*Charmese Wilson*

*Donna Wilson*

*Joi Miller*