**Delta Sigma Theta Sorority, Inc.**

**Inkster Alumnae Chapter ∙ Executive Board Meeting Minutes**

**Thursday, January 27, 2022**

**CALL TO ORDER**

Meeting called to order at 6:01 PM by Soror Vivian Kirkland

Quorum present at 6:01 PM

Prayer- Shai James Boyd

**Location:** Google Meet <https://meet.google.com/rdm-svwm-vnr>

**Agenda and Minutes**

* Adoption of Agenda for January 27, 2022
	+ Motion correct date on agenda
		- Moved by Soror Campbell
		- Seconded by Soror Hurst
		- Vote by consensus- Approved 100%
* Minutes for January 6, 2022 Meeting approved as distributed

**COMMUNICATIONS: Soror Faith Ivey**

**I. National Mail: N/A**

**II. Regional Mail: N/A**

**III. General Mail: N/A**

**IV. Committee Mail: N/A**

**V. Other Correspondences:**

**A.** (2) Dues payment

(1) Dues transfer from AAAC

(2) Scholarship donations

 (4) Virtual Bingo payments

(1) Deluxe reorder form

(1) English Gardens statement

**B. Events N/**A

**TREASURER’S REPORT / FINANCIAL SECRETARY: Soror Tanisha Hester and Soror Joi Miller**

|  |  |
| --- | --- |
| **2021 – 2022 Sorority Year Financial Recap***(As of 01/25/22)***Total Financial Members *(as of 01/17/2022) 125*****Proposed Budget Changes for Approval****Discussion:**Soror Moore- Will Economic Development have enough funds to make it to the end of the year?Soror Hester – Yes**Soror Hester moves that budget changes be approved as distributed.** **Vote by consensus, motion carries.** Table  Description automatically generated**Notes:*** Check the Crimson Cabinet to download **Updated Financial Forms**.
* **All forms are now 100% fillable and located in the Crimson Cabinet** under IAC

Chair/Committee Resources. You must download the form and open as a PDF.**Send all check requests to: President, Treasurer, Assistant Treasurer, Financial Secretary,** **and Assistant Financial Secretary.*** Committee Chairs who will have events that cost, please remember to include the PayPal fee of

 4.25% into your event ticket or item cost when submitting your IAC Publicity & ICT Request form.  * This will allow the consumer to absorb the PayPal fees and not the chapter.
* You can now start paying your dues for the next fiscal year 2022-2023.
* You have until March 15th to submit those payments without accruing a late fee.
* Please remember to complete a dues renewal form and submit it along with your payments.
* The Dues Renewal form can be found in the Crimson Cabinet.
* If you submit your payments via PayPal please email your Dues Renewal form to me at

fianacialsec@inksterdeltas.org **Financial Secretary Notes:** When paying dues in the Crimson Cabinet, there are 3 different categories listed: Non DEAR, DEAR and Membership Dues (College Grad). If you take your mouse and left click over the category that applies to you.... |   |

**ADMINISTRATION**: **Soror Vivian Kirkland**

**LOCAL**

* **Committees Elevating, Enhancing, Empowering**
	+ 1/1-31 Arts and Letters Book Drive
	+ 1/10 DELTA GEMS Health and Wellness Event
	+ 1/17 Community Service: 2022 Romulus MLK Day March
	+ 1/24 Arts and Letters: Virtual Library Card Registration Kickoff
	+ 1/24 Statewide Founders Day Exploratory Committee 1st Meeting
	+ All month: ICT, Publicity/Ads
* **Chapter News**
	+ Sharing IAC’s social media posts
	+ Chapter monthly newsletter: Elevating Communication with the Community
	+ Policy and Procedure Chair and Co-Chars: Sorors Paula Wiley and LaTonya Floyd

**REGIONAL**

* 1/17 Midwest Regional Nominating Committee: Deadline to apply January 30th 11:59p EST.
* 1/23 International Day of Prayer – Midwest Region’s Prayer Vigil
* 1/25 International Day of Prayer – Midwest Region’s Prayer Vigil Recording

**NATIONAL**

* 1/13 Delta Sigma Theta’s 109th Founders Day
* 1/13 Save the Date: 2022 DDNC (March 4-8, 2022)
* 1/20 News of the passing of our 27th National President, Soror Cheryl Hickmon

**PROGRAM PLANNING:**  **Soror Larissa Barclay Abrams:**

* **Calendar**
* **Updates**
* 2022-2023 calendar due April 30th
* Will submit to state PP&D Coordinator by May 1st
* **Committee Sign-up**
* Updated to a Google Form
* **Chapter Awards**
* Will be available as a Google Form
* Soror of the Year
* D.E.A.R. of the Year
* Committee of the Year
* **Regional Updates**
* **The awards criteria has been received for the 2021-2022 award season:**
* The program eligibility: July 1, 2021, through June 30, 2022
* The submission window: May 1, 2022, and ends July 15, 2022
* Two webinars will be held to review the rubric and how to complete the electronic form.  Stay tuned for additional information.
* Meeting 1:1 with Chairs and Co-Chairs to review award criteria and eligibility for programs conducted is ongoing
* Plan is to submit for every award
* **National Updates**
* 2019-2021 national program initiatives emailed to committee chairs
* New national program initiatives will be shared once received from Grand Chapter
* **Reminders**
* Calendar Updates: Whenever changes are made
* Demographic Forms: Available as Google Form. Link available in the Crimson Cabinet.
* Evaluation Forms: Available as Google Form and QR Code. Link available in the Crimson Cabinet
* Committee Update Meetings: Monthly, 4th Sunday, 8pm via Google Meet. Next meeting February 20th
* Chapter events and meetings may be virtual or face to face, no hybrid events. Virtual only youth programming until further notice

**MEMBERSHIP:** **Soror Melissa Crumbey** presented Soror Larisa Barclay Abrams

* **PAST EVENT: N/A**
* **UPCOMING EVENT: IAC Cares Campaign Kickoff**
	+ - What: Membership Committee initiative to show love and support to new and existing Sorors (retention); as well as outreach and inclusion to non-IAC Sorors both visiting and prior IAC members (reclamation).
		- Why: Because the heartbeat of our sisterhood (new, existing, previous, and future)….is love.
* Sorors want to join and stay in a chapter where love and support is not just talked about BUT put into action!
* **PJ’s and Pearls-The Remix Back to the 80**
* Friday March 25, 2022 7:00 PM to 9:00 PM (Virtual)
* Collaborative event with Ann Arbor Alumnae Chapter
* Additional Details Forthcoming
* **February Birthdays and Delta Anniversaries Presented**
* **Care and Concern**
* Please continue to hold the family, Sorors, Sands, and friends of our National President in your prayers, as well as our beloved Sorority..

**DELTA ACADEMY:**  Soror Kennetha Thompson presented by Soror Paula Wiley

**Chair: Dr. Kennetha S. Thompson**

* **PAST EVENTS:**
	+ None
* **UPCOMING EVENTS:**
	+ **Saturday, February 5, 2022-STEM** Workshop at 12 noon (virtual)

**GEMS: Soror Jazmyn Bradford**

* **Past Events:**
* **Delta GEMS Workshop: Health and Wellness (January)**
* **Upcoming Events:**
	+ **Delta GEMS Open House** (Tuesday February 22, 2022) - IAC Sorors and teen girls interested in Delta G.E.M.S. are invited upon completion of ZOOM Registration
	+ \*\* Save the Date: Delta GEMS Power Rally (Saturday, April 16, 2022 from 6pm to 8pm)
* **Committee Meeting Information:**
	+ Delta GEMS Meeting: Every 1st Monday of every Month at 7pm via Google Meet
* Please contact deltagems@inksterdeltas.org for the more committee details.

**SCHOLARSHIP & FUNDRAISING: Soror Courtney Townsel**

* **PAST EVENT:**
* **Virtual Bingo Fundraiser**
* Saturday Jan 22, 2022, 4:30-6p via Zoom
* Collaboration with Delta Dears
* Over 50 Sorors and community members
* **Upcoming Events**
* **Soror $50 Donations**
* 121 financial IAC Sorors
* Current: $1,769.80 (24%)
*
* **Sorors that have donated thus far:**
* **Thank you**
* Karisha Springer-Floyd Ayanna McConnell Julia Pitts
* Vivian Kirkland Carol Watson Courtney Townsel
* Samantha Hampton Tracy Causey-Bryant Tiffani Abrams
* D’Angela Pitts Donna Wilson Joi Miller
* LaTonya Beanum Jami Umstead Elizabeth Gilreath
* Kymberly Maynor-LeGreair Krystal Martin Christonna Campbell
* Bridget Graham Karen Braxton Charmese Armstrong
* Lisa Harston-LeDoux Andrena Crowder Mondraea Calvin
* Cynthia Patton-Armstrong Larissa Barclay Tanisha Hester\*\*
* Laurecia Smith-Witherspoon Ingrid Johnson
* **Calling all Sorors!**
* We are still accepting your annual $50 donation to the Scholarship fund
* Visit the IAC website to donate
* Scholarship Applications Now Due 2/18/22
* Interviews 3/11-3/13
* Scholarship Celebration 5/21

**ADS & Publicity: Soror Paula Wiley**

* No Report

**Arts & Letters: Soror Faith Ivey**

**Dr. Faith Ivey: Chair
Soror Johanna Kinsey: Co-Chair**

* **Past Events:**
* **Delta Red Carpet Movie v.** Christmas in Harmony, A Rich Christmas, Christmas Treasure, Soul Santa, Baking Spirits Bright, Merry Liddle Christmas Baby, Welcome to the Christmas Family, A Chestnut Family Christmas, The Business of Christmas, Kirk Franklin’s A Gospel Christmas, A Sisterly Christmas, Merry Switchmas, A Christmas Stray, Writing Around the Christmas Tree. Streaming on OWN, Hallmark, BET, and Lifetime
* **Upcoming Events:**
* **IAC Community Literacy Campaign: We will be donating new books for K-12 students who attend local Inkster Schools.** We are partnering with the Scholastic Book Community Program, to purchase low-cost books.
* **We would also like sorors to volunteer to take one of our collection bins to your place of employment to collect new books.**
* **We will work collaboratively with local Inkster schools and the LH Library to help families sign-up for a library card virtually.** All of these efforts will go towards our goal of donating age-appropriate innovative books for Reading Awareness Month in March of 2022.

**AUDIT: Soror Adrena Crowder**

* **No Report**

**COLLEGIATE CONNECTION– Soror TaQuinda Johnson**

* **NO REPORT**

**COMMUNITY SERVICE:** **Soror Gabrielle Thomas**

**Chair: Gabrielle Thomas CO-Chair: Breana Lewis**

* **PAST EVENTS:**
	+ **Romulus MLK Day Celebration Walk**
	+ **Location: Began at Romulus Middle School to Romulus High School**
	+ **Jan. 17, 2022 7:00am -8:30am**
* **UPCOMING EVENTS :**
	+ **N/A**

**DELTA DEARS: Soror R. Lorraine Hurst**

* **PAST EVENTS:**
	+ **Partnered with Scholarship for Virtual BINGO**
	+ January 22, 2022 Great event, Details per Scholarship Committee
* **UPCOMING EVENT:**
	+ **Regional Delta DEAR Tea**
	+ Saturday, May 14, 2022 Details to follow

**ECONOMIC DEVELOPMENT: Soror Jami Umstead**

* **NO REPORT**

**EMERGENCY RESPOSE TEAM**: **Soror Lisa Harrington Shorter**

**Committee Chair: Soror Lisa Shorter**

**Co-Chair: Soror Leslie Grace**

* + ***Sisterhood, Service, and Safety***
* **PAST EVENTS :**
* **None**
* **UPCOMING EVENTS:** No upcoming events within 30 days, just reminders
* Positive Covid numbers are on the rise.. The National Delta Emergency Response Team is recommending all members to Wash hands, Wear a mask, Watch your distance, and get Weekly Testing

**HERITAGE AND ARCHIVES: Soror Shareia Carter**

* + **NO REPORT**

**INFORMATION, COMMUICATION & TECHNOLOGY: Soror Ashley Hardison**

**Social Media Insights**

**January 1-24**

**Facebook**

Reach: 4,025 (3% increase)

# of Post: 23

Page Visit: 299 (68.9% increase)

Best Times: 8AM-5 PM

Best Days: Sun, and Thurs

# of Followers 3,664

# of Engagements: 1,094 (5% increase)

New Followers: 16 People

**Instagram**

Reach: 1,438 (98.9% increase)

# of Post: 23

Page Visit: 257 (83.6% increase)

Best Times: 6 am- 6 pm

Best Days: Sunday- Saturday

# of Followers 1,709

**# of Engagements 217 (+ 110%)**

**New Followers: 18 (63.6% increase)**

 -42 Likes **Facebook Top Post**

1/6 Virtual BINGO

 -1.5 K People Reached

 - 93 Engagements

1/6 Stepping into Wellness

 -298 People Reached

 -14 Engagements

1/21 President Hickman Facebook Cover

 -159- People Reached

 -29 Engagements

**Instagram Top Post**

1/6 Stepping into Wellness

 -528 Likes

1/17 MLD Day Celebration Ceremony

 -411 Likes

1/6 Virtual BINGO

 - 273 Likes

* **This Month we have created 3 customized Bit.ly event links**
* **Newsletter Submissions**
* Committee Newsletter submissions are due no later than the 25th of each month

**INTERNATIONAL AWARENESS & INVOLVMENT: Chair Soror Patty Hines**

* **NO REPORT**

**PHYSICAL MENTAL & HEALTH: Soror Kamisha Stevens**

**Chair: Kamisha Stevens**

**Co-Chair: Krystal Martin**

* **PAST EVENTS: N/A**
* **UPCOMING EVENTS: Stepping into Wellness (virtual)**
* **February 10, 2022**
	+ Time: 6:00pm-8:00pm via Zoom

**POLICY & PROCEDURES: Soror Paula Wiley**

* **NO REPORT**

**SOCIAL ACTION: Soror Karen Braxton**

* **NO REPORT**

**NPHC: Soror Laurecia Smith-Witherspoon**

* **NO REPORT**

**NOMINATING: Soror Jenita Moore**

**Chair: Jenita Moore**

**Members: LaTanya Beanum**

 **D’Angela Pitts**

* **PAST EVENTS:**

**Leadership Series: Leadership Has Its Privileges: IAC Next Top Chair**

 Date: Saturday, December 11, 2021

 Time: 10-10:30am- During Sisterhood Hour

* **UPCOMING EVENTS :**
* **Crimson and Cream Roundtable-It's a Matter of Record.**

Date: Saturday, February 12, 2022

 Time: 10-10:45am-During Sisterhood Hour

This program will feature the current and immediate past corresponding and recording secretaries to discuss their duties and responsibilities. This is open to all chapter sorors.

* **Nominating Committee Calendar**

**February 12th Crimson and Cream Roundtable-It's Matter of Record! -Sisterhood Hour**

**March 12th Crimson and Cream Roundtable- Where the Money Resides!- Sisterhood Hour**

**Application/ Nominating Form sent out to chapter**

**March 19th Application/Nominating Form due by midnight (electronically and/or USPS**

**March 24th Present Slate at E-Board**

**April 9th Chapter meeting present slate / take nomination from the floor**

**April 29th 10-day notification sent to chapter of the vote for open position (electronically and/or USPS)**

**May 14th Candidate Forum (questions) & chapter vote for candidates**

**June 11th Installations of officers**

The Nominating Committee has the responsibility to select and recommend for consideration, qualified candidate for current eligible positions.

* **Inkster Alumnae Chapter 2022-2024 Eligible Positions**

Corresponding Secretary, Recording Secretary, Financial Secretary, Asst Financial Secretary.

The term of office for all officers shall be two (2) years.

**GROW WITH GOOGLE:** Soror Rhoda Pitts presented by Soror Faith Ivey

* **PAST EVENTS:**
* **Workshop December 18, 2021- 12:30am-2:00pm (Delta Dears Only)**
	+ **Digital Skills for Everyday Task-** Caroline Kennedy Library
	+ 14 Delta Dears attended the event
* **UPCOMING EVENTS:**
* **Workshop February 26, 2022-** Time 1:00pm-2:00pm (Open to the community**)**
	+ **Power your job search-** Virtual workshop

**UNFINISHED BUSINESS:**

* **Soror Jessika Kennedy. NPHC**
* The Detroit Pistons will have its**Annual NPHC Day**on **Saturday February 26** at noon as the Pistons take on the Boston Celtics. This event will be a part of a month-long Black History Month Celebration.
* It will feature a Divine 9 performance at halftime featuring members of the Wayne State University NPHC. In coordination with the **Metro Detroit NPHC**, **Wayne State University NPHC, and Pontiac NPHC**, the Pistons invite members to attend the game at a discounted rate. The discounted package includes the game ticket and a Pistons winter hat in the Divine 9 fraternity or sorority colors. To purchase tickets, please visit [www.fevo.me/pistonsnphc](http://www.fevo.me/pistonsnphc).  To be guaranteed a hat, please purchase by Wednesday, February 9.
* **Audit**
* Q2 Audit materials are still needed from some requested, though there are still a few days left before the deadline for materials.

**NEW BUSINESS:**

* None

**Announcements**:

* **Collegiate Connection, Soror TaQuinda Johnson:**
* Delta Beta is having Double Good popcorn sale
* The committee is working on events that will soon be finalized
* **Policies and Procedures, Soror Paula Wiley:**
* Committees, make sure that current policies work according to your needs and send changes to Policies and Procedures.
* **Ads and Publicity, Soror Paula Wiley:**
* Please use updated Google form
* Make sure to make request 30 days before ads and flyers are needed.
* Please make note that Soror Helena Williams crossed in 1999
* **Recording Secretary**
* General Body meeting changes for the February meeting will be needed by Tuesday February8th
* **Project 22**
* Sisterhood Tea Saturday, January 29, 2022 12:00 PM

**Adjournment**

**Motion to adjourn meeting, Soror L. Harrington-Shorter, seconded by Soror I. Wilson- Johnson. Motion carried unanimously by consensus vote. Meeting adjourned 7:10 PM.**

Minutes respectfully submitted,

Soror Leslie V. Grace

*Received by Inkster Alumnae Chapter President, Vivian Kirkland\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

***Attendance***

*First name Last name*

*Audit .*

*Chaplain .*

*Treasurer .*

*Publicity/Souvenir Ad*

*Christonna Campbell*

*Shareia Carter*

*Delta Dears*

*L Floyd*

*Scholarship & Fundraising*

*Delta GEMS*

*Leslie Grace*

*Ashley Hardison*

*Ingri Johnson*

*Jessika Kennedy*

*Vivian Kirkland*

*Krystal Martin*

*Kym MaynorLeGreair*

*Jenita Moore*

*Emergency Response Team*

*Corresponding Secretary*

*Community Service*

*Kamisha Stevens*

*Information, Communications & Technology*

*1st Vice President*

*Charmese Wilson*

*Donna Wilson*

*Joi Miller*