**Delta Sigma Theta Sorority, Inc.**

**Inkster Alumnae Chapter ∙ Executive Board Meeting Minutes**

**Thursday, January 6, 2022**

**CALL TO ORDER**

Meeting called to order at 6:02 PM by Soror Vivian Kirkland

Quorum present at 6:03 PM

Prayer- Shai James Boyd

**Location:** Google Meet <https://meet.google.com/rdm-svwm-vnr>

**Agenda and Minutes**

* Adoption of Agenda for January 6, 2022
* Soror L. Barclay-Abrams
* Seconded by Christonna Campbell
	+ Vote by consensus -100% Carried
* Minutes for December 2nd EBoard Meeting approved as distributed

**COMMUNICATIONS: Soror Faith Ivey**

I. **National Mail**: N/A

II. **Regional Mail**: Midwest Region

III. **General Mail**: Leanna Hicks Library, Starfish Family Services

 Soror Eunice Willis

 Soror Jessika Kennedy

 Soror Samantha Hampton

 Soror Delois Cain

 City of Romulus

IV. **Committee Mail**: N/A

V. **Other Correspondences**:

A. (2) Dues payment

(1) Dues transfer from DAC

(1) Scholarship donation

B. **Events** N/A

**TREASURER’S REPORT / FINANCIAL SECRETARY: Soror Tanisha Hester and Soror Joi Miller**

|  |  |
| --- | --- |
| **2021 – 2022 Sorority Year Financial Recap***(as of 11/30/2021)***Total Financial Members *(as of 12/30/2021) 121***Proposed November Budget Changes* Move $2,500 from Round Up
* $2,250 to ICT
* $250 to Financial

**Soror Tanisha Hester moved that budget changes be approved as distributed.**Soror President: The meeting with the national finance chair concluded that financial data presented at EBoard can be different than that presented at the general body meeting, seeing that by the general body meeting, the previous month will have closed, and data should be calculated. Soror Moore stated that transfers must be made within a certain timeframe, usually before the bank statement comes. Soror Thomas-Jack stated that money cannot be moved before changes have been approved. Soror Grace gave a reminder that budget changes should be a part of the written report to be presented at EBoard and the general body meeting.  |   |

**ADMINISTRATION**: **Soror Vivian Kirkland**

**LOCAL**

* Committees Elevating, Enhancing, Empowering
* 12/1-31 PP&D: March of Dimes Book Campaign
* 12/1 Audit: Submitted Q1 data into the Red Zone
* 12/1 International Awareness: World AIDS Day Collaboration
* 12/4 Delta GEMS: Community Service for Seniors
* 12/4 Delta Academy: Leadership Workshop
* 12/6 Collegiate Connection: Showering Delta Beta with Love
* 12/9 Social Action: Redistricting Collaboration
* 12/11 Membership: Holiday Party
* 12/18 Community Service: Toys for Kids Drive
* 12/18 Grow with Google: Delta DEARS Training Workshop
* All month: ICT, Publicity/Ads

**Chapter News**

* **Chapter News**
	+ Sharing IAC’s social media posts
	+ Chapter monthly newsletter: Elevating Communication with the Community
	+ Statewide Founders Day Exploratory Committee
	+ Economic Development Chair: Soror Jami Umstead
	+ 2022 Elections: The Secretaries
		- Recording Secretary
		- Correspondence Secretary
		- Financial Secretary
		- Assistant Financial Secretary
	+ “20 for the 22”

**REGIONAL**

* 12/10 Midwest Region Newsletter:
	+ Meditation Monday, Congrats to newly elected MW Deltas, Federal Reserve Bank of St Louis 2022 Summer Internship Opportunity
* 12/15 Midwest Region Newsletter:
	+ Soror Erin Smith appointed as Regional Rep

**NATIONAL**

* 12/2 55th National Convention Recap
	+ Video, Elected Officers and Committee Members, Evaluation, Q&A, 56th Convention will be in Indianapolis, Indiana
* 12/9 Call for Regional Nominations
* 12/14 Annual Dues Notification
* 12/16 PPD Updates
	+ ERT, Economic Development, International Awareness and Involvement; Physical and Mental Health
* 12/30 Delta Red Carpet & DSTv Holiday Edition
	+ Arts & Letters

**PROGRAM PLANNING:**  **Soror Larissa Barclay Abrams:**

* **Local Updates:**
* 2nd Quarter Activity Snapshot
* 57 committee meetings
* 34 programs/events
* **Chapter Awards**
* Soror of the Year
* D.E.A.R. of the Year
* Committee of the Year
* **Demographic forms**
* Converted to Google Form
* Link available in the Crimson Cabinet
* <http://forms.gle/hDotzhoLwQFZyAkw7>
* **Program Evaluation Form**
* Converted to Google Form and QR Code
* Link available in the Crimson Cabinet
* <https://forms.gle/dbhCZkzQqRCw7z3c7>
* **Regional Updates**
* The awards criteria has been received for the 2021-2022 award season:
* The program eligibility window is July 1, 2021 through June 30, 2022
* The submission window opens May 1, 2021 and ends July 15, 2021
* Will be meeting 1:1 with Chairs and Co-Chairs to review award criteria and eligibility for programs conducted
* Plan is to submit for every award
* **National Updates**
* The March of Dimes Book Drive was a success! Thank you to all sorors who purchased a book for families with a baby in the NICU!
* New PP&D initiatives will be shared once received
* **Calendar Updates**
* Committee Update Meetings: Monthly, 4th Sunday, 8pm via Google Meet
* Chapter events and meetings may be virtual or face to face, no hybrid events. Virtual only youth programming until further notice

**MEMBERSHIP:** **Soror Melissa Crumbey**

* **PAST EVENT: Annual Holiday Party**
	+ Painting w/a Virtual Twist
	+ Secret Soror Gift Exchange
	+ Holiday Scavenger Hunt
	+ \*Congratulations Soror Patty Hines
	+ Cutest Pajamas Contest
	+ \*Congratulations Soror Sheron Williams
* **IAC January Birthdays and January Delta Anniversaries Listed**
* **Care and Concern**
* Soror Breana Lewis, in the loss of her great-grandmother.
* Soror Delmeer Oliver, in the loss of her father.

**DELTA ACADEMY:**  **Soror Kennetha Thompson**

**Chair: Dr. Kennetha S. Thompson**

* **PAST EVENTS :**
* Leadership Workshop held on Saturday, December 4, 2021 led by Soror Carolyn Kimbrough and Soror Julia Pitts. Thank you Sorors.
	+ We had 7 Delta Academy participants present and 8 Delta Academy committee members present.
* **UPCOMING EVENTS:**
* Saturday, February 5, 2022-STEM Workshop at 12 noon (virtual)

**GEMS:** Soror Jazmyn Bradford Presented by Soror Leslie Grace

* **Past Events:**
* **Delta GEMS Holiday Service Project (December) -** Created origami Christmas bookmarks, included a crossword/word search puzzle and nice Christmas cards (28 bags given to SAGE)
* **Upcoming Events:**
* **Save the Date: Delta GEMS Power Rally** (Saturday, April 16, 2022 from 6pm to 8pm)

**SCHOLARSHIP & FUNDRAISING:** Soror Courtney Townsel Presented by Soror Charmese Armstrong

* **PAST EVENTS:**
* Holiday Basket Giveaway
	+ Raffle Date: 12/14/2021
* Congratulations to Tanisha Hester!!
* Sorors that have donated so far this year:
* Thank you Sorors!!
* Karisha Springer-Floyd Ayanna McConnell Julia Pitts
* Vivian Kirkland Carol Watson Courtney Townsel
* Samantha Hampton Tracy Causey-Bryant Tiffani Abrams
* D’Angela Pitts Donna Wilson Joi Miller
* LaTonya Beanum Jami Umstead Elizabeth Gilreath
* Kymberly Maynor-LeGreair Krystal Martin Christonna Campbell
* Bridget Graham Karen Braxton Charmese Armstrong
* Lisa Harston-LeDoux Andrena Crowder
* **Upcoming Events**
* **Virtual Bingo**
* Saturday Jan 22, 2022 4:30-6p via Zoom
* Collaboration with the Delta Dears
* Purchase your game cards by Jan 20, 2022
* **Calling all Sorors!**
* We are still accepting your annual $50 donation to the Scholarship fund
* Visit the IAC website to donate
* Scholarship Applications Due 2/1/22
* Interviews 3/11-3/13
* Scholarship Celebration 5/21

**ADS & Publicity: Soror Paula Wiley**

* + The Ads Committee has been hard at work during this holiday season.
	+ We have created a number of flyers and social media posts for the months of December and January as well as the festive picture frames for our fabulous Holiday party.
	+ A new Google form has been created for Chairs to use to request services for Ads and ICT.
	+ The form can be found in your IAC Google drive.  It can also be found in the Crimson Cabinet.
	+ **Please stop using any other versions of this form as of today.**

**Arts & Letters: Soror Faith Ivey**

**Dr. Faith Ivey: Chair
Soror Johanna Kinsey: Co-Chair**

* + **PAST EVENTS:**
	+ March of Dimes book drive collaboration with the Physical and Mental Health Committee. 100 books were donated and shipped by the 12/31/21 deadline. The books will be donated to NICU families to create opportunities to connect with their children through reading.
	+ Delta Red Carpet Movie v. A Journal for Jordan released on 12/25/21.
	+ Giving Tree campaign in collaboration with the Community Service Committee at the Leanna Hicks Library, IAC was able to sponsor the entire tree (27 ornaments) and provide requested books for children and families in Inkster to promote literacy. Donating 61 new and 45 gently used=106 books

**UPCOMING EVENTS:**

* + Delta Red Carpet Movie v. Christmas in Harmony, A Rich Christmas, Christmas Treasure, Soul Santa, Baking Spirits Bright, Merry Liddle Christmas Baby, Welcome to the Christmas Family, A Chestnut Family Christmas, The Business of Christmas, Kirk Franklin’s A Gospel Christmas, A Sisterly Christmas, Merry Switchmas, A Christmas Stray, Writing Around the Christmas Tree. Streaming on OWN, Hallmark, BET, and Lifetime
	+ IAC Community Literacy Campaign: We will be donating new books for K-12 students who attend local Inkster Schools. We are partnering with the Scholastic Book Community Program, to purchase low-cost books.
	+ We would also like sorors to volunteer to take one of our collection bins to your place of employment to collect new books.
	+ We will work collaboratively with local Inkster schools and the LH Library to help families sign-up for a library card virtually. All of these efforts will go towards our goal of donating age-appropriate innovative books for Reading Awareness Month in March of 2022.

**AUDIT: Soror Adrena Crowder**

* **No Report**

**COLLEGIATE CONNECTION– Soror TaQuinda Johnson**

* **NO REPORT**

**COMMUNITY SERVICE:** **Soror Gabrielle Thomas**

**Chair: Gabrielle Thomas CO-Chair: Breana Lewis**

* **PAST EVENTS:**
* **Toy for Kids Drive**
* Collected unwrapped toys and/or gifts for children residing at the Samaritan Family Center
* Thank you Sorors for your Donations
* **UPCOMING EVENTS :**
* **Romulus MLK Day Celebration Walk**
* location: Begins at Romulus Middle School to Romulus High School
* Jan. 17, 2022 7:00am -8:00am

**DELTA DEARS: Soror R. Lorraine Hurst**

* **NO REPORT**

**ECONOMIC DEVELOPMENT:**

* **NO REPORT**

**EMERGENCY RESPOSE TEAM**: **Soror Lisa Harrington Shorter**

* **Committee Chair: Soror Lisa Shorter**
* **Co-Chair: Soror Leslie Grace**

***Sisterhood, Service, and Safety***

* **PAST EVENTS :**
* No events in the past 30 days.

* **UPCOMING EVENTS:**
* No upcoming events within 30 days, just reminders
* Positive Covid numbers are on the rise..
* The National Delta Emergency Response Team is recommending all members to Wash hands, Wear a mask, Watch your distance, and get Weekly Testing!

**HERITAGE AND ARCHIVES: Soror Shareia Carter**

* **PAST EVENTS:**
	+ No past events
* **UPCOMING EVENTS :**
	+ We are looking for a few sorors to record or video their letters. If you are interested, please email heritageandarchives@inksterdeltas.org
	+ The links are ready to receive submissions!!!! Feel free to submit multiple forms!
		- To submit your photos and description to the Inkster V.A.U.L.T., please use this link:
		- <https://forms.gle/CqUZUg825eN7hVFa7>
	+ To submit your Dear “Inkster Alumnae Chapter” Letter, please use this link:
		- <https://forms.gle/E6HxExJWkmcDaJxh8>
		- Be creative
		- We all have a story to share!

**INFORMATION, COMMUICATION & TECHNOLOGY: Soror Ashley Hardison**

Ict provided chapter on preventing Phishing and email scams

* **Social Media Insights**
* November 27- December 31
* Facebook
* Reach: 4,150 (26.6% decrease)
* # of Post: 21
* People: 3, 389
* Best Times: 8AM-5 PM
* Best Days: Sun, Tues, and Sat
* # of Followers 3,651
* # of Engagements: 858 (8% decrease)
* New Followers: 0 People
* Instagram
* Reach: 1,064 (38.3% increase)
* # of Post: 14
* People: 1,691
* Best Times: 6 am- 6 pm
* Best Days: Sunday- Saturday
* # of Followers 1,701 (+0.5%)
* # of Engagements 190 (+ 48.4%)
* Rate of Engagement 86.8%
* **Facebook Top Post**
* 12/9 Time is ticking!!! District maps
* -843- People Reached
* -34 Engagements
* 12/1 Congratulations Soraya Williams Farver
* -687 People Reached
* -139 Engagements
* 11/29 Virtual Essay Writing Workshop
* -685 People Reached
* -13 Engagements
* **Instagram Top Post**
* 11/30 Congratulations Soraya Williams Farver
* -118 Likes
* 12/19 Charter Day Post
* - 30 Likes
* 12/13 Holiday Party Photos
* -42 Likes
* **This Month we have created 9 customized Bit.ly event links**
* **Newsletter Submissions**
* Committee Newsletter submissions are due no later than the 25th of each month.
* Google is implementing 2-Step Verification (also known as multi-factor authentication) for all Google accounts. The use of 2-step verification provides an extra layer of security to Google accounts and aids in prohibiting unauthorized access. In the event that a user’s account password has been compromised, 2-step verification will help to keep unauthorized users from accessing the account by requiring an additional step to the sign-in process.

**INTERNATIONAL AWARENESS & INVOLVMENT: Chair Soror Patty Hines**

* **NO REPORT**

**PHYSICAL MENTAL & HEALTH:** Soror Kamisha Stevens Presented by Soror Juanita Bell

**Chair: Kamisha Stevens**

**Co-Chair: Krystal Martin**

* **PAST EVENTS: March of Dimes Virtual Book Drive**

 **P & MH collaboration with Arts & Letters**

 **\*\*Exceeded Goal of 100 books**

* **UPCOMING EVENTS : Stepping Into Wellness (Open to Public)**

 **Virtual Event: February 10, 2022**

 **6:00pm-8:00pm**

**POLICY & PROCEDURES: Soror Carolyn Kimbrough**

* **NO REPORT**

**SOCIAL ACTION: Soror Karen Braxton**

**Chair: Soror Karen Braxton**

**Co-chair: Soror Donna Wilson**

* **PAST EVENTS**
* **Virtual Forum on Redistricting (12/09/2021)**
	+ Addressing what we could do during the 45-day public comment period
	+ Collaboration with DAC, MAC, PAC, and SAC
* **UPCOMING EVENTS**
	+ Expungement Forum (virtual)
	+ January 25, 2022 @ 6:30 via Zoom

**NPHC: Soror Laurecia Smith-Witherspoon**

* **NO REPORT**

**NOMINATING: Soror Jenita Moore**

**Chair: Jenita Moore**

**Members: LaTanya Beanum**

 **D’Angela Pitts**

**PAST EVENTS:**

* Leadership Series: Leadership Has Its Privileges: IAC Next Top Chair

 Date: Saturday, December 11, 2021

 Time: 10-10:30am- During Sisterhood Hour

**UPCOMING EVENTS :**

 **Crimson and Cream Roundtable-It's a Matter of Record.**

* Date: Saturday, February 12, 2022
* Time: 10-10:45am-During Sisterhood Hour
* This program will feature the current and immediate past corresponding and recording secretaries to discuss their duties and responsibilities. This is open to all chapter sorors.

**GROW WITH GOOGLE: Soror Rhoda Pitts**

* **PAST EVENTS:**
* Workshop December 18, 2021- 12:30am-2:00pm (Delta Dears Only)
	+ Digital Skills for Everyday Task- Caroline Kennedy Library
	+ 14 Delta Dears attended the event
* **UPCOMING EVENTS :**
* Workshop February 26, 2022- Time 1:00pm-2:00pm (Open to the community)
	+ Power your job search- Virtual workshop

**UNFINISHED BUSINESS:**

* **None**

**NEW BUSINESS:**

* None

**Announcements**:

* President: According to policy and procedures, will work on keeping committee reports to two minutes.

**Adjournment**

**Motion to adjourn meeting, Soror L. Barclay-Abrams, seconded by Soror S. Carter Hester. Motion carried unanimously by consensus vote. Meeting adjourned 8:07PM.**

Minutes respectfully submitted,

Soror Leslie V. Grace

*Received by Inkster Alumnae Chapter President, Vivian Kirkland\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.*

***Attendance***

*Grow .*

*Delta Academy*

*Social Action*

*Juanita Bell*

*Christonna Campbell*

*Shareia Carter*

*Collegiate Connection*

*Quentin Crumbey*

*Leslie Grace*

*Physical & Mental Health*

*Tanisha Hester*

*Angela Jack*

*Shai James*

*Ingri Johnson*

*Vivian Kirkland*

*Arts & Letters*

*Krystal Martin*

*Jenita Moore*

*Housing & Property*

*Emergency Response Team*

*Financial Secretary*

*Community Service*

*Teacher Teacher*

*Information, Communications & Technology*

*1st Vice President*

*2nd Vice President*

*Charmese Wilson*

*Donna Wilson*

*Ashley Hardison*

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